My latest……Bud

SOF Analyst/Business Systems Engineer LII (HOT FILL)
Skybridge Tactical
San Diego, CA
Job Dates: Apply present to 7 APR Anticipated employment start date 20 APR 17.
Location: COMNAVSPECWARCOM/NB CORONADO (NAB site)
Job Title: SOF ANALYST/BUSINESS SYSTEMS ENGINEER LII
Job Number: NSWANALYST-WARCOM N3_040
Travel: Less than 10 percent. Anticipate 2-3 visits to NSW East Coast commands.
Salary: 85 K Annual. Negotiable based on qualifications.

NSW TECH SUPPORT: Team Skybridge (Skybridge Tactical/ARMA/Strategos/Parsons) has job openings for motivated leaders and technicians to support SOF/NSW Operational Forces. We take exceptional pride in providing relevant and qualified SOF Professional Services to the Operational Forces.

General Requirements:

- Possess a valid state driver's license.
- Be able to operate a Personal Computer (PC) with common/standard business software programs. Be proficient in Microsoft Office applications to include Word, Outlook, Excel, and PowerPoint.
- Be able to communicate clearly and effectively with others, both verbally and in writing.
- Enter data into multiple databases accurately

Specific Requirements:
Perform duties in support of COMNAVSPECWARCOM Training and Readiness Department. Execute duties as Senior Business Systems Engineer to support development of NSW business systems such as Naval Special Warfare Training and Readiness Management System (NTRMS). Tasks to include:

- Conduct business systems software engineering to include analysis of business needs and systems flow, and determine data storage and usage requirements while developing solutions to facilitate business work processes.
- Support for all areas of the software development lifecycle to include the development of platforms and features across multiple subsystems, including collaboration in requirements definition, prototyping, design, coding, testing, training, deployment, operations and sustainment support.
- Execute analysis of information and user requirements, designing and debugging software, documenting software, software testing, problem solving, requirements collection, stakeholder collaboration, user support, and system maintenance.

Specific Qualifications:

- Specialized experience is a minimum of FIVE years' current analytic experience within DoD or equivalent US Government agencies, focused on IT Enterprise Systems Integration and Solutions.
- Familiar with DoD/SOF Training and Readiness Systems to include DRRS.
- Bachelor's degree is required.
- Proven FIVE years of web development, modern programming languages including VB.NET and C#.NET, Microsoft (MS) SQL Server and SQL Server Reporting Services (SSRS), MS ASP.NET, MS Internet Information Server, and MS Visual Studio, and the integration of other services and products with a structured query language database server.
- Possess the "SEC +" certification.
- Security Clearance: Active SECRET required.

SkyBridge:
Tactical is a professional services company dedicated to support of the operator. From our roots in Special Operations, we employ small, agile, multifunctional teams to meet our customers' most challenging problems – wherever, whenever, whatever. Our strength is based on an unwavering dedication to strict recruiting standards. We only work with high-character specialists who possess exceptional abilities, and this commitment empowers us to meet the unique demands of government agencies within the Defense, Intelligence, Special Operations Command, and Homeland Security communities. A Service Disable Vet Owned Company, we take pride in Veteran employment and offer the highest standard of employee benefits programs.

CONTACT INFORMATION: All qualified candidates must send resumes and any other information to rmorgan@skybridgetactical.com or apply at http://www.skybridgetactical.com. Include Job Number in application.

POC: Randy Morgan, rmorgan@skybridgetactical.com

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IT Technology & Security Manager
Req No.: 2017-1308
North Island Credit Union
San Diego, CA

Overview:
Under minimal supervision, oversees the credit union's Information Security and IT Infrastructure, plans, policies and procedures. Provides cross-functional support to other areas of the IT Department.

Responsibilities:
Supervisory Scope: Range of Number of Employees Supervised: 5-8
Principal Accountabilities (95%)

Staff Management:
- Performs all tasks relating to staff management, including performance reviews, accountability mapping, and disciplinary actions. Enhances direct reports talent through coaching, mentoring, work direction, and development.
- Ensures all functions assigned to direct reports are completed efficiently and timely to provide excellent member service. Continually looks for ways to reduce cycle time and to improve processes. Implements changes as needed.

Systems Infrastructure Management:
- Performs analysis of network needs and provides guidance to direct reports relating to network architecture, integration and installation.
- Ensures the maintenance, upgrades, and patching of all infrastructure are completed timely and efficiently with minimal interruption to business.
- Works with vendors and internal parties to ensure that the credit union's computing system platform provides sufficient resources to deliver the level of service and performance as required by the business.
- Evaluates the credit union's existing systems and requirements to align with business needs. Provides input to SVP-CTO relating to budget for changes and upgrades. Develops plans and strategies to support business direction and initiatives.
- Through direct report management, provides maximal usage and efficiency of assigned IT systems.
- Ensures appropriate documentation for assigned systems are created and maintained. Follows change-management processes.
- Works closely with vendors and business partners to negotiate contracts and services to the credit union's best interest.
- Stays abreast of industry knowledge relating to assigned areas of responsibility. Communicates and share best practices. May represent the credit union at industry meetings, technical conferences, professional associations and similar public forums.
- Regularly monitors systems to identify gaps and in the event of a network issue that has significant impact to the organization, ensures timely and appropriate communication and recovery are developed and deployed. Assures network systems comply with disaster-recovery and IT security plans and standards.

Information Security Management:
- Creates and updates a strategic information security plan, policies and procedures using evolving information security technology to meet credit union objectives and regulatory requirements.
- Designs, promotes and provides technical input for and assists with the implementation of the credit union's information security solutions to align with business objectives.
- Orchestrates integrated contingency planning and business resumption efforts throughout the credit union.
- Investigates ways that information security related technologies, requirement statements, internal processes, and organizational structures can be used to achieve desired goals.
- Performs and/or oversees periodic credit union risk assessment that identifies current and future security vulnerabilities. Strategize to reduce risk exposure. Spearheads investigation of security breaches.

- Acts as the central point of contact relating to all communications dealing with information security. Coordinates information security efforts of all internal groups to ensure credit-union-wide efforts are consistent across-the-board.
- Establishes and maintains strong working relationships with all work units regarding information security matters.
- In conjunction with the Training Department, coordinates information security training for all staff.
- Arranges the work and supervises the engagement of projects conducted by outside security auditors and/or consultants.
- Provides SVP-CTO with relevant KPIs (Key Performance Indicator) metrics. Analyze data to identify gaps and remedies.
- Leads key cross-functional projects by coordinating with internal departments; provides resources and support to bring project to fruition; manages projects to align with timelines and deliverables.

Secondary Accountabilities (5%)
- Serves on assigned committees.
- Manages special projects.
- Performs other duties as assigned.
- Complies with BSA requirements as commensurate with position

Qualifications:

Position Requirement and Qualifications:

Abilities:
Excellent abilities in technical skills, staff relations, communication, analysis, judgment, customer service, decision-making, organization, planning, problem-solving, process management, team-building, and detail-orientation.

Knowledge, Education, Certifications, Licenses:
A degree in Computer Science, Information Systems, Information Engineering or equivalent work experience required. General knowledge relating to staff supervision and HR policies and procedures. Must possess and maintain security certifications applicable to the environment such as CISSP.

Extensive knowledge in the following:
- Security principles and practices;
- Security risk assessment practices, techniques, and methodologies;
- Information security industry regulation, regulatory compliance, and security standards; and,
- International laws, including PCI DSS, SOX, SB1386, FFIEC and NCUA 748 or equivalent.

Experience:
Requires a minimum of seven years of work experience with information systems security and IT Infrastructure in a mid-size company or equivalent, to be able to drive IT initiatives, plans and objectives for assigned area; with a minimum of two years of staff management to gain the necessary knowledge, skills and abilities to handle all aspects of the position or equivalent. Financial institution experience preferred.

Working Conditions and Physical Demands:
Work is performed in a general office environment. This position does not require significant physical efforts. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. Refer to the Safety & Health Policy found in North Island Credit Union's Employee Handbook & Resource Guide.

The information contained in this job description is not exhaustive of all the duties and responsibilities associated with the job and does not alter or modify the at-will employment relationship that exists between North Island Credit Union and the employee. Additionally, nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Hiring Manager Charles Lacuesta
www.northislandcu.com

POC: Dino Santos, dsantosl@northislandcu.com

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Tactical Engineering & Analysis Opportunities in San Diego CA

A. Linux/ Unix System Administrator
Tactical Engineering & Analysis
San Diego, CA

Requires:
- Requires a minimum of 5 years relevant experience in the following: In depth knowledge of Windows Server 2008R2, Windows 7, RedHat Enterprise Linux 7, HP-UX 10.20 and HP-UX 11.xx.
- The activities performed under this project include administrating Windows 2008R2 running MSSQL and IIS Web Services, HP-UX 10.20 servers and desktops, and supporting a network of hosts running RedHat Enterprise Linux 7.
- Advanced knowledge of computer systems including stand alone and server based architectures.
- Software development knowledge using ASPX/C#, JQuery, HTML, SQL, C language
- Familiarity with the GNU tool chain considered a plus.
- In-depth knowledge of operating systems (Windows Server, Windows 7, and Linux) with an advanced Linux/Unix experience mandatory.
- Advanced knowledge of computer systems including stand alone and server based architectures

Job Duties:
- We are currently seeking of a cleared Linux/Unix Administrator to support the administration of several systems used in our support of SSC Pacific.
- General tasking include web site programming and maintenance, server administration, and development support. The activities performed under this project involve the administration of many of the support systems used in these support effort(s) including the C2P web site/portal programming and maintenance, system support activities, server administration and backups, and other related activities.
- Applying STIGS and baseline configurations, along with managing backups will be a routine duty.
- This position would be supporting a Tactical Data Link Processor developed at SPAWAR and installed aboard US Naval installations. The support involves the development and implementation of new capabilities, the replacement and upgrade of obsolete hardware and software, and the maintenance of existing configurations.

How to Apply: To view the full job description and apply online, visit: https://jobs-tac-eng.icims.com/jobs/1120/linux-unix-system-administrator/job

B. Tactical Data Link Systems Specialist
Tactical Engineering & Analysis
San Diego, CA

Requires:
- Four (4) plus years of relevant experience in Tactical Data Links and DOD C4I communication systems.
- Knowledge of standard computer based business tools (including but not limited to Microsoft Word and Excel.
- Experienced with project and test planning, execution, and monitoring & control processes. This includes requirement formulation, test case and test procedure development, test execution best practices, and quality assurance artifacts.
- In depth knowledge and experience using MIL-STD 6016, DOD Interface Standards, Operational Specifications, and TDL-J Message Standards.
- In depth knowledge and experience with U.S. Military Tactical Data Link Systems, Radio Frequency (RF) Line-of-Sight Communication Systems, and beyond Line-of-Sight Communication Systems and associated interfaces and computer control equipment.

Job Duties:

- Testing of Radio Frequency (RF) Satellite Communications, Joint Tactical Information Distribution System (JTIDS) / Multi-functional Information Distribution System (MIDS), Command & Control (C2) Integration, and Foreign Military Sales (FMS).
- Executes tests and analysis in accordance with the test plan guidance and generates performance reports (e.g. Daily Status Reports, Quick Look Report, and Test Report) and any required Test Observation Reports (TORs).
- Provides technical expertise for the planning/coordination working groups and day to day operations on Multicast TDL J, Unicast TDL J, Satellite TDL J, Link 16, and Link 11 Test & Evaluation (T&E) and development efforts.
- Acts independently to provide technical recommendations and support on Test & Evaluation (T&E) and development related TDL and network programs.
- Acts independently to develop and/or provide input to pre-test and post-test documentation (e.g. Test Plan, Test Procedures, automated scripts, Daily Status Reports (DSR), Quick Look Reports (QLR), and Test Reports.
- Uses independent discretion to evaluate test documentation for technical completeness and accuracy.
- Assists in the development of Tactical Data Link (TDL) test architectures by ensuring preparedness and relevance to assess system and functional requirements.
- Provides flexibility and adaptability to plan and conduct various project testing events in support of Poland, Japan, Morocco, and Saudi Arabia Test & Evaluation (T&E) development and enhancement efforts.
- Providing technical expertise with C4I communication systems and Tactical Data Link Systems (TDLS) in preparation of integration efforts, testing, and/or engineering evaluations.
- Must have operator or maintainer experience with U.S. Navy C4I systems applicable to Navy shipboard Combat Systems, Tactical Data Links, Computer Networks, and associated satellite communications equipment.

How to Apply: To view the full job description and apply online, visit: https://jobs-tac-eng.icims.com/jobs/1262/tactical-data-link-systems-specialist/job

C. Software Web Development Specialist
Tactical Engineering & Analysis
San Diego, CA

Requires:

- 3 to 5 years Relevant Experience with the following:
- Competent in Visual Basic, Back-End web development (i.e. ASP/PHP, SQL).
- Experienced in scripting tools, PowerShell, bash, Visual Basic Macros, HTML and PHP.
- Experienced in database development and deployment; MSSQL and MySQL
- Experience in website deployment and web servers: Apache and IIS
- Experience using version control systems such as Git

Job Duties:

- This position includes developing and maintaining Visual Basic Macros, ASP/C#, PHP, and C/C++.
- Duties include bug fixing, adding features, building and deploying releases and documentation.
- This position is expecting the prospect to be comfortable with Linux and Windows environments.
- Under leadership, independently designs and develops software needed by SSC Pacific.
- Maintains current software by adjudicating bug reports and conducting the code analysis and software fixes to resolve reported defects.
- Collaborates with other team members to maintain current software, add new features and create new projects.
- Independently controls the build process and tracks releases to the customer.
- Independently performs root-cause analysis and software corrections for all reported issues related to released software.

How to Apply: To view the full job description and apply online, visit: https://jobs-tac-eng.icims.com/jobs/1261/software-web-development-specialist/job

About Tactical Engineering & Analysis: http://tac-eng.com/about.php

POC: Jennifer Cassidy, j.cassidy@tac-eng.com

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RDN Opportunities in Santa Barbara, CA

A. Director of Business Development
RDN
Santa Barbara, CA

GENERAL PURPOSE:
The purpose of this position is to capture opportunities that result in RDN revenue. The position works with the Managing Director and Program Managers to build, refine, and execute RDN's strategy. The position employs a client relationship management (CRM) process and uses a formalized CRM platform. The position is involved in executing contracted projects as needed.

RESPONSIBILITIES:
The responsibilities of this position are as follows (note that reasonable accommodations may be made to allow differently-abled individuals to perform the essential functions of the job):
- Work with RDN stakeholders to develop and execute strategic initiatives;
- Build a pipeline of potential contracting opportunities (i.e., conduct initial screens of procurement channels, conduct secondary research and limited primary diligence, seek teaming opportunities, etc.);
- Initiate contacts and cultivate relationships with key personnel at partner organizations, including supporting the RDN team to build and maintain relationships with partners and clients;
- Manage the capture process;
- Manage the sales cycle and strategy, including developing revenue forecasts;
- Screen various procurement channels to identify/influence opportunities;
- Manage the proposal process from inception to contract award, including leading proposal development efforts;
- Direct pricing strategy;
- Negotiate organizational outcomes with clients and partners;
- Perform limited administrative and overhead functions (e.g., GSA contract renewal, timesheets, travel planning, etc.);
- Complete occasional contracted project assignments as needed; and
- Other duties to be assigned as work conditions require.

SUPERVISORY DUTIES:
Position has no established direct supervisory duties. Position may, as needed, assist other RDN supervisors in performing certain supervisory functions, including interviewing, orienting, and training employees; planning, assigning, and directing work; coaching and appraising performance; rewarding and disciplining employees; addressing employee complaints; and resolving problems. When such activities are necessary, they are performed following applicable RDN policies and in conformance with Federal and state laws.

MINIMUM QUALIFICATIONS:
- Equivalent of bachelor's degree and 8 years of progressively responsible, related experience;
- Ability to analyze complex data and develop innovative solutions;
- Ability to work independently towards general results, and to devise new methods and meet new conditions for complex jobs;
- Excellent planning, organizing, and project management skills;
- Excellent verbal, written and presentation skills;
- Strong customer, quality, and results orientation;
- Ability to interact effectively at all levels and across diverse cultures;
- Ability to be an effective team member and manage concurrent projects;
- Ability to assist in facilitating progressive change;
- Excellent skills in Microsoft Office and similar software;
- Strong familiarity with federal procurement channels, such as FBO.gov, FedConnect, and GSA eBuy;
- Knowledge of Federal Acquisition Regulations (FAR);
- Proficiency in CRM software; and
- Possessing a valid driver's license.

B. Program Manager – Resource and Industry Studies
RDN

Santa Barbara, CA

GENERAL PURPOSE:
The purpose of this position is to direct RDN's Resource and Industry Studies (RIS) projects to meet client requirements. RIS work encompasses water rates and resources, energy, technology, base realignment and closure (BRAC), environmental, and regional forecasting, economic impact assessment, and other projects. The position also contributes to HMA and BAH efforts on a part-time basis as needed. The position works with the Managing Director, Director of Business Development, and other Program Managers to develop and execute RDN's business strategy pertaining to RIS project work as well as other areas of RDN expertise.

RESPONSIBILITIES:
The responsibilities of this position are as follows (note that reasonable accommodations may be made to allow differently-abled individuals to perform the essential functions of the job):

- In consultation with clients and project partners, define the scopes of work to be accomplished, the methods to be used, data needs, and economic modeling requirements;
- Schedule the work to be accomplished based on client needs and constraints, including setting dates for project kickoff teleconferences and meetings, data collection, and deliverables;
- Establish internal completion milestones for data collection and other tasks;
- In consultation with other Program Managers, assign staff to specific projects;
- Work with staff to resolve technical and data issues;
- Prepare, review, and/or approve analyses and reports;
- Prepare monthly progress reports as input to invoices;
- Track project cost, schedule, and completion status;
- Take the lead in developing new and repeat business with water agencies, federal government entities, and other existing and potential clients;
- Direct continuous innovation and improvement in the RDN WaterEcon model and data analysis process, including coordinating efforts of staff to implement changes;
- Prepare data for analyses;
- Develop statistical and econometric models for analyses;
- Direct other RDN staff in accomplishing development of RDN regional econometric models for application to HMAs, BRAC, energy, environmental, and other projects;
- Assist Director of Business Development and Managing Director in preparing technical portions of proposals for new work;
- Provide substantive interpretations of contract SOW provisions to Office Administrator as needed;
- Perform limited administrative and overhead functions (e.g., contract administration, travel and meeting planning, etc.);
- Lead and/or contribute to HMA projects as needed;
- Prepare portions of BAH analysis and deliverables as required; and
- Perform other duties to be assigned as work conditions require.

SUPERVISORY DUTIES:
The position does not currently supervise any other RDN staff in a direct-reporting capacity. However, as needed, the position directs the efforts of RDN staff from other departments to accomplish RIS projects. The position is potentially responsible for supervising RDN staff when the RIS work load expands enough to require additional personnel. In that event, all supervisory activities will be performed following applicable RDN policies and in conformance with Federal and state laws.

MINIMUM QUALIFICATIONS:

- Master's degree or doctorate in economics, with particular expertise in natural resource or environmental economics, microeconomics, and statistical analysis techniques, and eight years of progressively responsible, related experience;
- Strong customer, quality, and results orientation;
- Diverse experience in applied economic analysis related to water, housing, energy, industry, environmental, and regional studies;
- Ability to implement improvements and/or modifications to RDN WaterEcon model and analysis procedures;
- Ability to devise rigorous quantitative analytical methodologies and develop new RDN models for applied economic analysis;
- Working knowledge of RDN HMA model, data collection procedures, and analytical assumptions;
- Ability to analyze complex data and develop innovative solutions;
- Ability to work independently towards general results and to devise new methods and meet new conditions for complex jobs;
- Strong planning, organizing, and project management skills;
- Ability to interact effectively at all levels and across diverse client and project-partner cultures;
- Ability to be an effective team member and manage concurrent projects;
- Excellent skills in Microsoft Office, STATA, R, and other statistical software;

- Strong writing skills;
- Strong verbal communication skills, especially to diverse audiences;
- Ability to explain technical concepts to non-technical audiences;
- Strong statistical modeling skills, including familiarity with simultaneous-equation, time series, count data, survival analysis, bootstrapping, and Monte Carlo techniques;
- Possessing a valid driver's license.

PHYSICAL DEMANDS:
Must be able to see, hear, speak, and write clearly in order to communicate with employees, clients, and/or partners; manual dexterity required for operating computers and other office equipment as well as occasional reaching and lifting of objects. Must be able to travel by automobile, airline, and other forms of transportation to conduct RDN business in other locations around the state, country, and worldwide.

WORK ENVIRONMENT:
In general, the work is performed in an office environment, which normally is clean, orderly, properly lighted, and well ventilated. Noise levels are considered low to moderate.
Job previously held by a former USMC officer for the past 10 years.

http://www.rdniehaus.com/rdn/

POC: Grant Yeatman, Grant.Yeatman@am.jll.com

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Training Resource Model Analyst
Beyond SOF
'Seeking: 4 Training Resource Model Analyst, $60-100K, USASOC, TS/SCI,'
Number of Vacancies: 4
Job Location: 4 Locations Available:
Fort Campbell, KY
Fort Carson, CO
Eglin, AFB, FL
Fort Lewis, WA
Education: Must possess a Bachelor's degree or equivalent and 2 years of related experience
Clearance: Current Top Secret Clearance with Single Scope Background Investigation and SCI Eligibility required, to include ACCM Caveats
Duration: Expected Period of Performance, base year – 04/01/2017 to 09/22/2017
Option Period – 09/23/2017 through 09/22/2018
Salary: $60-100K (experience, years of service, units of service, quals, duties & resp.)

Summary:
Training Resource Model (TRM) Analysts will support 1st Special Forces Command (1st SFC), a subordinate command of USASOC, in developing a robust Training Resource Model (TRM) analysis and assessment team capable of capturing detailed costs of all training conducted, and provide metric-based justification for funding requirements to feed the PPBE and Program Objective Memorandum (POM) process.

Job Description:
TRM Analysts, under minimal supervision, will perform research, analysis, and data management updates as needed in support of the U.S. Army 1st Special Forces Command. Scope of duties includes integration of the commands training requirements into a resource model that supports the Planning, Programming, Budget, and Execution (PPBE) process. The TRM Team will conduct functional analysis of management and training challenges and constraints, and design mathematical equations that offer viable solutions and impacts of alternative courses of action.

Minimum Qualifications:
- TRM Analysts will meet and maintain the following qualifications upon starting work.
- Must have the knowledge and experience in the analysis and evaluation of programs and issues related to manpower, materiel modernization, long-term and short-term strategic planning and resourcing requirements, to include doctrine, organization, training, material, leadership & education, personnel, and facilities (DOTMLPF)
- 5+ years of experience in military unit training, military institutional (schoolhouse) training, and/or academic performance which demonstrate the aptitude to grasp and digest complex concept related to these disciplines
- At least 5 years of SOF experience under the 1st SFC structure
- Working knowledge of Program Objective Memorandum (POM) and PPBE process
- Advanced level use of Microsoft Office applications (Word, Excel, PowerPoint, Access)
- Excellent verbal and written communications for technical and security related topics
- Ability to identify and predict difficult certification activities and plan mitigation strategies
- Knowledge of security violation reporting procedures for classified systems

Travel:
- The primary places of performance are Fort Campbell, KY, Fort Carson, CO, Eglin, AFB, FL, and Fort Lewis, WA
- TRM Analysts will additionally be prepared to travel to various CONUS locations to support USASOC unit exercises and training
- No travel to foreign countries will be conducted

Apply here: https://beyondsof.com/seeking-4-training-resource-model-analyst-60-100k-usasoc-tssci/ (applications take priority) or send resume to Bianca at frontdesk@beyondsof.com 703.682.6820

Make sure your resume *directly reflects* answering the following requirements (below)- based upon your actual experience:
- TRM Analysts will meet and maintain the following qualifications upon starting work.
- Must have the knowledge and experience in the analysis and evaluation of programs and issues related to manpower, materiel modernization, long-term and short-term strategic planning and resourcing requirements, to include doctrine, organization, training, material, leadership & education, personnel, and facilities (DOTMLPF)
- 5+ years of experience in military unit training, military institutional (schoolhouse) training, and/or academic performance which demonstrate the aptitude to grasp and digest complex concept related to these disciplines

Read Below
If you have not already, please register with Beyond SOF as a candidate. When doing so, please list who referred you so if you are employed, they get the referral bonus.

If you have other associates who can also qualify for the positions open, please refer them as we pay $1000 referral bonus for all candidates employed.
www.beyondsof.com

POC: Bianca, frontdesk@beyondsof.com

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SATCOM Senior Systems Engineer
Prism Inc.
Peterson AFB, CO.
Salary Range - 110k - 115k

Required Skills:
* Significant military familiarity and training in SATCOM and be able to demonstrate proficiency in SATCOM principles, technical analysis, and problem solving. Qualifications 8+ years of DoD SATCOM experience; 10+ years
* Preferred Bachelor's degree in Electrical Engineering or directly related field
* Current Top Secret clearance and clearable or have a SCI.

General Description:
* Perform technical Terminal and Modem Performance Certification support and services for the Wideband Global SATCOM (WGS), Global Broadcast System (GBS) and Defense Satellite Communications Systems (DSCS) SSEs.

Primary Responsibilities:
* The contractor shall use engineering-based concepts, knowledge of Military Standard (MIL-STD) 188-164B, MIL-STD 188-165A, Standardization Agreement (NATO) (STANAG) 4486, and European Telecommunications Standards Institute (ETSI) Standard EN302 307, and USASMDC/ARSTRAT terminal performance certification and modem performance certification documents to perform the following lAW established processes: ·
* Provide transmissions management and network management of Wideband SATCOM Operational Management System (WSOMS) and other MILSATCOM C2 programs. · Serves as technical consultant for transmissions management and control in the Super High Frequency (SHF) (i.e., Defense Satellite Communications System (DSCS), Wideband Global SATCOM (WGS) and Global Broadcast Service (GBS)) functional area. ·
* Develop/coordinate policy and plans for the WGS, GBS and DSCS programs. · Develop definitive technical solutions that consider systems architecture, interoperability, interfaces, protocols, networking, expansion potential and overall end-to-end compatibility. ·
* Participates as consultant, advisor, or member in various DoD, Joint, and MILDEP planning and working groups. ·
* Analyze, evaluate, and recommend solutions to future communications and automation operational challenges. ·
* Use knowledge of satellite communications systems and their relationships to other telecommunications networks. ·
* Provides technical and operational planning, system configuration and operational mission support. ·
* Responsible for responsible for the development, preparation and coordination of wideband satellite communications and related information systems plans defining concepts, programmatics, and system initiatives. ·
* Develops and provides input to the Army Planning, Programming, Budgeting, and Execution (PPBE). ·
* Responsible for Management of C2 MILSATCOM network management programs. · Develops technical and management comments reflecting the command position with respect to Army and joint actions, interface with other command and higher authority. Review and comment of government documents resulting from these evaluations include such factors as feasibility, technical adequacy, interoperability, and integration into current systems and future planning. ·
* Provides lessons learned to Materiel Developer and Combat Developer, and helps ensure MILSATCOM and related information systems employment adheres to Army and USSTRATCOM doctrine. ·
* Assists in managing Wideband SATCOM ground segment for transition to currenUfuture satellites through concept, development, testing, procurement, production, and fielding. ·
* Ensures that developmental tactical automation systems are interoperable with and integrated into tactical communications equipment and are designed to meet user requirements, overall military specifications, and budgetary constraints. ·
* Works at senior level to define, integrate, and implement strategic direction for Wideband programs having long-term effects. ·
* Develops/presents briefings to convey strategic vision or organizational policies. · Recommends decisions and policies in planning for new Wideband SAT COM program requirements.

POC:
Ryan Eden
reden@prisminc.com

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Business Systems Analyst, Material Handling
Requisition Number: ITEC180023
Safeway Inc
Pleasanton, CA

Job Description:
Albertsons-Safeway Company is one of the largest food and drug retailers with 2,300+ stores. The Albertsons-Safeway family of brands includes some of the most prominent brands in food retailing, with a growing base of loyal shoppers. Thanks to the professionalism, diversity, spirit and friendliness of our people, we have locations across the U.S.
The Information Technology Department has an opening for a Business Systems Analyst, Material Handling. This position is located in Boise, Idaho or Pleasanton, California.

Key Responsibilities include, but are not limited to:
• Shape the Material Handling Equipment solutions to fit business objectives in the Supply Chain Warehouse Management domain in the capacity of a business systems analyst.
• Knowledge and ability to use and administer the organization's Material Handling Equipment technology practices, standards and procedures
• Knowledge of organization's total Information Technology (IT) environment.
• Knowledge and understanding of marketplace experience, developments and trends related to the Information Technology (IT) function in the Material Handling Equipment discipline.
• Consult with the business clients to understand and assess business process under review.
• Analyze business processes, fit-gap analysis, inefficiencies and risks to determine appropriate process and system design.
• Optimize and streamline business process and technical solutions.
• Identify gaps between current and future state of business processes and prioritize opportunities to improving processes.
• Lead and facilitate business user meetings to gather process information. Assist others in understanding the flow of information/processes and data through systems.
• Collaborate and provide inputs to the development team during development phase to meet the business needs.
• Knowledge of major tasks, deliverables, formal methodologies and disciplines for delivering new or enhanced applications.
• Knowledge of formal methodologies for planning and executing application development, enhancement or support.
• Applies RUP or Agile project methodologies to the task of requirements gathering and communicating with the project team. Manage and prioritize requirements through the development lifecycle.
• Guides the project team towards the incremental delivery of project releases.
• Facilitates and encourage communication and information flow between end users and the project teams to refine requirements, define the project vision, and develop project goals and roadmaps.
• Identify, analyze and document system requirements (functional and non-functional).
• Oversee the planning and execution of User Acceptance Testing.
• Identify requirements and contribute to end user training materials and procedures when required.
• Perform Data Analysis and Mapping for system conversion and integration efforts.

Qualifications:
• 4 year degree (Information Systems, Computer Science, Business Administration or relational functional field) and/or equivalent combination of education or work experience.
• 5+ years of business analysis and /or functional experience with some experience as a Product Owner on agile software projects. MBA a plus. Domain or Functional knowledge required.
• Significant experience in Retail Supply Chains (specifically Warehouse Management) is desired.
• Experience in Warehouse Management Systems integration with Material Handling Equipment Systems including but not limited to Vocollect, Dematic, Witron is desired.
• Significant experience with Data Analysis is preferred. Demonstrated hands-on knowledge of SQL against any RDMS is a requirement. Oracle, DB2 and Teradata are preferred.
• Demonstrated use of Requirements gathering Tools like Requisite PRO, HP suite and wireframes is highly desired.
• Strong written and verbal communication skills, and ability to communicate effectively and efficiently based on target audience is a must.
• Strong working knowledge of EXCEL and VISIO is a requirement.
• Ability to successfully partner with vendors/agencies and internal stakeholders; ability to work within a cross-functional team environment where teams are sometimes located remotely.
• Strong ability to prioritize and resolve technical issues within the broader project team.
• Strong technical skills in analyzing functional business processes, process modeling, business modeling tools, developing system solutions and documentation standards
• Strong collaboration skills while working with SME’s, senior leaders, IT PMO and business users/ stakeholders to drive business analysis/user requirements.
• Strong negotiation skills when working with business users to develop requirements and defend systems capabilities.
• Ability to multitask and work effectively in a matrix management environment.
• Strong customer service skills and ability to follow through to resolve customer issues.
• Ability to understand client expectations and recognize and resolve issues that may affect delivery.
• Ability to share knowledge and coach and train other business systems analysts.

How to Apply: Interested candidates are encouraged to submit a resume by visiting careersatsafeway.com

Diversity is fundamental at Albertsons-Safeway. We foster an inclusive working environment where the different strengths and perspectives of each employee is both recognized and valued. We believe that building successful relationships with our customers and

our communities is only possible through the diversity of our people. A diverse workforce leads to better teamwork and creative thinking, as well as mutual understanding and respect.

We support a drug-free workplace – all applicants offered a position are required to pass a pre-employment drug test before they are hired.

Marnie Ferreira
Senior Technical Recruiter-Information Technology
marnie.ferreira@safeway.com

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Case Management Staff - 17001D1
Blue Shield of California
Primary Location: Rancho Cordova, CA
Other Locations: El Dorado Hills, CA
Full-time

Description:
Looking for a chance to do meaningful work that touches millions? Come join the hardest working, nonprofit health plan in California and help us shape the future of health care. Blue Shield of California's Mission is to ensure all Californians have access to high-quality care at an affordable price. Blue Shield is focused on improving health care delivery by working closely with providers and making it more accessible, affordable and customer-centric. Being a mission-driven organization means we do much more than serve our 4 million members: we were the first health plan in the nation to limit our annual net income to 2 percent of revenue and return the difference to our customers and the community, and since 2005 we have contributed more than $325 million to the Blue Shield of California Foundation to improve community health and end domestic violence. We also believe that a healthier California begins with our employees, so we provide them with resources to develop and maintain a healthy lifestyle through our award-winning wellness program, Wellvolution.

We're hiring smart thinkers and doers who want to work for a leader and innovator in the challenging, ever-changing healthcare space. Come and help us make health care better for everyone.

Case Managers perform a blended function of utilization management (UM) and case management (CM) activities demonstrating clinical judgement and independent analysis, collaborating with members and those involved with members care including clinical nurses and treating MDs. Determines develops and implements the plan of care based on accurate assessment of the member and current or proposed treatment plan in cases of: member inquiry, triage hub, chronic conditions, poly-pharmacy, pre-natal care, and voluntary member health assessment, in addition to indication of multiple monthly ER visits. Apply detailed knowledge of Blue Shield of California (BSC) established medical/departmental policies, clinical practice guidelines, community resources, contracting and community care standards to each case. CM care typically lasts three months per member/patient. Requires RN license and CM Certification at all levels. All levels require >80% Inter-Rater Reliability ratings, which test knowledge and skills based on hypothetical situations. Responsibilities: Researches and designs treatment /care plans to promote quality of care, cost effective health care services based on medical necessity complying with contract for each appropriate plan type. Implements discharge (DC) planning activities for medically complex cases. Determines appropriateness of referral for CM services. Provides Referrals to Quality Management (QM), Disease Management (DM) and Appeals and Grievance department (AGD). Conducts member care review with medical groups or individual providers for continuity of care, out of area/out of network and investigational/experimental cases. Manages member treatment in order to meet recommended length of stay. Ensures DC planning at levels of care appropriate for the members needs and acuity. Negotiates with employer groups when contractually required. Assessment: Assesses members health behaviors, cultural influences and clients belief/value system. Evaluates all information related to current/proposed treatment plan and in accordance with clinical practice guidelines to identify potential barriers. Researches opportunities for improvement in assessment methodology and actively promotes continuous improvement. Anticipates potential barriers while establishing realistic goals to ensure success for the member, providers and BSC. Determines realistic goals and objectives and provides appropriate alternatives. Actively solicits clients involvement. Planning: Designs appropriate and fiscally responsible plan of care with targeted interventions that enhance quality, access and cost-effective outcomes. Adjusts plans or creates contingency plans as necessary. Assesses and re-evaluates health and progress due to the dynamic nature of the plan of care required on an ongoing basis. Initiates and implements appropriate modifications in plan of care to adapt to changes occurring over time and through various settings. Develops appropriate and fiscally responsible plan of care with targeted interventions that enhance quality, access, and cost-effective outcomes. Recognizes need for contingency plans throughout the healthcare process. Develops and implements the plan of care based on accurate assessment of the member and current or proposed treatment plan. Assists with precepting responsibilities for new hires and auditing efforts. Additional Transplant CM Duties: Provides clinical input to medical directors. Conducts assessment and quality reviews of the BSC transplant network Current knowledge of transplant service trends.

Qualifications:
Education/Requirements: Current CA RN License. Bachelors of Science in Nursing or advanced degree preferred Certified Case Manager (CCM) or is in process of completing certification when eligible based on CCM application requirements. Demonstrated ability to independently assess, evaluate, and interpret clinical information and care planning. In depth understanding of community resources, treatment options, home health, funding sources and special programs. Extensive knowledge of evidenced based clinical practice guidelines particularly for chronic conditions. Incorporates professional judgment and critical thinking when determining medical necessity that promotes quality, cost-effective care. Working knowledge of regulatory and accreditation standards preferred

(URAC, NCQA, DMHC, Case Management Society of America CMSA) Knowledge of Coordination of Care, Medicare regulations, prior authorization, level of care and length of stay criteria sets desirable. Demonstrated and evolving competence in CM functions and standards of practice. If certified as a CM, maintains CCM certification through continuing competence and education appropriate to case management scope of practice. Specialty Areas: Strong clinical documentation skills, independent problem identification and resolution skills. Strong verbal and written communication and negotiation skills. Works on projects with minimal supervision. Demonstrates cultural competence to work effectively, respectfully, and sensitively within the clients cultural context. Mentors, trains, performs to QA audits, employee evaluations and performance assessments in partnership with CM Lead. Member Advocacy: Advocates understanding and respect for the beliefs, value system, and decisions of the client. Recognizes the clients right to self-determination as it relates to the ethical principle of autonomy, including the client/family right to make informed choices that may not promote the best outcomes, as determined by the healthcare team. Member Advocacy: Advocates and strives to achieve consensus among all parties to promote positive client health and wellness outcomes. Represents the clients interests by advocating necessary funding, appropriate treatment and treatment alternatives, timely coordination of health services, and frequent re-evaluation of progress and goals. Minimum Experience Level: Generally requires moderate to extensive experience in nursing, health care or related field. Requires extensive experience in nursing, health care or related field. (5-7 years) . 3+ yrs managed care experience preferred. Able to operate PC-based software programs including proficiency in Word and Excel. Supervisory Responsibilities: Monitors Clinical Support Coordinators (non-clinical) in the performance of UM support activities. QA and regular performance audits. Training and mentoring as backup to Lead as needed.

External hires must pass a background check/drug screen. Qualified applicants with arrest records and/or conviction records will be considered for employment in a manner consistent with Federal, State and local laws, including but not limited to the San Francisco Fair Chance Ordinance. All qualified applicants will receive consideration for employment without regards to race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran status or disability status and any other classification protected by Federal, State and local laws.

Christine Khan
Recruiting Sourcer/Talent Acquisition
christine.khan@blueshieldca.com <mailto:christine.khan@blueshieldca.com>

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Talent Acquisition Specialist
Constellation Brands
Acampo, CA
Full time

Position Summary:
The. Specialist, Talent Acquisition will drive the Constellation Brands talent acquisition objectives by sourcing, attracting, recruiting and evaluating top talent for assigned clients and positions. This person will facilitate the interview process for hiring managers, proactively build a relevant talent pipeline, and advise the business on effective recruiting strategies and decisions. The recruiter will support the overall talent acquisition process for assigned client group(s) ensuring we are hiring the best possible talent.

Key Responsibilities:
- Source, recruit, pre-screen, assess and present top-quality candidates for assigned clients based on an established Service Level Agreement (SLA).
- Partner with hiring managers to proactively build effective sourcing, assessment, and closing strategies. Effectively communicate recruitment strategy and process to hiring managers. Make adjustments to process as necessary with feedback.
- Provide real-time interview processes and best practices training to hiring managers in order to ensure a consistent and effective selection process.
- Ensure positive candidate and hiring manager experiences throughout the recruiting process, effectively communicating and managing candidate and hiring manager expectations throughout the process.
- Manage candidate expectations with regard to pay, benefits, culture, career growth, etc.
- Develop strong partnerships with hiring managers and HR business partners. Proactively keep client teams properly informed throughout the entire talent acquisition process.
- Develop strong understanding of the business and roles. Continue to refresh that knowledge in order to effectively research and recommend new sources for active and passive candidate recruiting. Build networks to identify qualified passive candidates and maintain a talent pipeline database.

• Actively manage candidate attraction process through a variety of means to ensure adequate exposure on social and digital media, industry specific websites, job boards, professional associations, community events, and other avenues to position Constellation Brands as an employer of choice in all critical areas.
• Screen resumes, disposition all candidates, pre-screen candidates and coordinate interviews while ensuring a positive and consistent candidate experience.
• Give timely and appropriate candidate feedback regarding next steps in the selection process.
• Coordinate with hiring managers and HR business partners to align on, build, and execute market competitive offers.
• Ensure 100% data integrity in ATS System and properly document the talent acquisition process for each job opening to ensure EEO compliance and best practices.
• Work within assigned TA metrics and client needs. Responsible for client and HRBP TA report outs, summarizing the req activities, key performance indicators, challenges, and successes.
• Ensure talent acquisition processes have an emphasis on diversity and inclusion.
• Assist TA team and HR projects including development of SLAs, branding, client sourcing strategies, ATS optimization.

Qualifications:
• Bachelor’s degree and 2 years of successful experience in human resources, including talent acquisition and full cycle recruitment exposure, preferably in a CPG (Consumer Packaged Goods)
• Previous experience in ATS, and MS Office
• Midlevel talent acquisition skills, reads individuals well
• Foundational interviewing skills
• Effective influencing, building relationships and coaching people leaders
• Demonstrated effective problem-solving skills
• Ability to lead as a change agent, as well as adapt to frequent changes based on overall business goals
• Adept listening and positive communication skills
• Positive facilitation capabilities in working across diverse groups of people
• Effective analytical skills
• Positive emotional intelligence and business maturity
• Bilingual (English and Spanish) strongly preferred

Physical Requirements/Other:
• Must be able to use a computer to perform the functions of the role
• Must be able to communicate in English verbally and in writing
• Must be able sit and/or stand for long periods of time, and work on a computer for extended periods
• Must have a valid driver’s license
• Must be at least 21 years of age

Danielle (Tyler) Carson – Sacramento, CA
Recruiting Manager – Winery Operations
danielle.carson@cbrands.com <mailto:danielle.carson@cbrands.com>

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Planner III
Manpower
Poway, California
Full time

Job description:
Under minimum supervision, monitors assembly and production schedules to ensure a proper supply of materials and assemblies are available at each phase of the production process to meet the Company’s production goals and service requirements.

Essential Functions/Major Responsibilities:
1. Plan and release work orders in ERP system to support the production order action schedule. Responsible for action upon order release action and exception messages from the system.
2. Schedule and coordinate procurement of necessary materials and/or assemblies deliveries to meet production schedules.

3. Status all work order shortages and expedite details to manufacturing daily.
4. Responsible for work order closures, material reconciliation, and material returns to stock.
5. Interpret ECN’s to determine new requirements for materials and correct BOM errors.
6. Review discrepant materials from manufacturing and process through the material review board.
7. Communicate problems that will impact production requirements.
8. Work with departments to solve production and/or material problems that might affect production requirements. Prepare status reports as required.
9. Responsible for inventory level of materials planned and managed; includes review and disposition of obsolete inventory.
10. Other duties as assigned.

Supervisory Responsibility: May provide technical guidance to lower level planners.

Qualifications:
- Education: Minimum of Associates Degree in Business or equivalent experience. APICS certification preferred.
- Experience: Minimum of eight years experience in a manufacturing environment with a minimum of five years as a production planner. Knowledge of Syspro experience preferred.
- Skills/Technical Requirements: Good oral and written communication skills. Detail oriented, with good basic math skills. Intermediate to advanced computer skills required with an emphases in Excel and MRP (material resource planning).

Ryan Barr
Sr. Technical Recruiter
barrs22@gmail.com <mailto:barrs22@gmail.com>

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Johnson Service Group, Inc Opportunities in CA

A. VLSI VERIFICATION ENGINEER - VERILOG / UVM/OVM / SystemC / AUDIO SoC / MOBILE DEVICES
Johnson Service Group, Inc.
Mountain View, California
Employment Type: Contract

Job description:
Johnson Service Group, a leading Engineering Staffing and Consulting company has an exciting position with our high performance voice and audio processor client, a leader with mobile devices and other consumer product applications.
The successful candidate should have the following experience:
- 10-15+ years of VLSI design, test and system verification experience.
- Must have expert-level knowledge of advanced verification methodologies, including Verilog, as well as OVM and/or UVM.
- RTL-based Verilog design and system verification expertise is a must.
- C, C++ and/or System C experience.
- UVM and/or OVM, and RTL experience is required.
- Audio interface experience, including SDIO, PDM, I2S, and SLIMbus is preferred.
- DSP embedded systems experience is preferred.
- Will provide expert technical design and advanced support, resulting in successful integration of microprocessor products into mobile devices.
- Integrate processor products into systems involving embedded DSP software and IC's.
- Good communication and report writing skills.
- Analytical, thorough, resourceful and detail-oriented.
- Able to work in a dynamic environment independently and in a team environment.
- Ability to understand, summarize and communicate customer needs, requirements, issues, etc.

Education:
- BS Degree in Electrical Engineering, Computer Science or an equivalent discipline.
- MS Degree in Electrical Engineering, Computer Science or an equivalent discipline is a plus.

B. Healthcare Equipment and Training Consultant
Johnson Service Group
Des Moines, CA
Benefits Offered: Vision, Medical, Dental
Employment Type: Contractor

Johnson Service Group is seeking Implementation Consultants for one of our Key Clients who provides automated healthcare solutions. (The Implementation Consultant will be trained on the customer's solutions.) This position will be based in Des Moines, IA but will involve local and National travel as well as Canada as needed which will be reimbursed.

The Implementation Consultant is primarily responsible for being the product expert and has direct involvement with the implementation of the customer for the solution that has been purchased. They are actively involved in the setup, configuration, database prep, testing, training and go live. The Implementation Consultant will also promote the customer's best practices and clinical workflow discussions.

Responsibilities:
- Works closely with implementation manager and technical teams to execute all activities as outlined in the project plan
- Subject matter expert and product consultant for the customer's solution
- Clinical workflow analysis and consulting based on the customer's solutions which includes clinicians and individual departments (Nursing, Pharmacy, OR, MM, etc.)
- Customer preparation, application and hardware configuration and database requirements and setup
- Provides best practice advice and input for customer process discussions
- Assist with procedural changes needed for the technology change
- Responsible for integrated application testing; provide feedback to analyst on required changes
- Nurse preceptor training
- Provides customer implementation support as needed
- Report implementation activity to the customer's project manager
- Risk escalations to customer's implementation manager or Project Deployment Manager
- Performs required tasks to ensure timely go live and customer satisfaction
- Performs go live support as per the project scope
- Site cleanup: submit and closeout all RMA's for project, return/dispose of all unused implementation materials
- Assist with obtaining customer acceptance
- Assist in Ops to Service handoff document
- Understanding of HL7 standards and the customer's integration services
- Customer and internal communications
- Revenue awareness
- Implementation best practices and job aides
- Maintaining strong industry and product knowledge

Required Knowledge and Skills:
- Excellent interpersonal communication skills with the ability to work well with customers and with employees at various levels
- A self-starter who is able to work independently and follow a detailed plan
- Ability to assist with analysis of training needs and to conduct training session
- Strong knowledge of Microsoft Office applications including Microsoft Project, Word, PowerPoint, and Excel
- Must be able to travel frequently within assigned area
- Must be able to push heavy equipment and have good dexterity for doing routine configuration tasks

Note: The selected individual must have a valid driver license with an acceptable driving record, be able to meet company's insurance coverage requirements and have their own vehicle in acceptable working condition.

Basic Qualifications:
- Associate degree or Professional Certification
- At least 3 years' experience working in healthcare or in a customer support function

Preferred Qualifications:
- Bachelor degree
- 3 years of experience implementing and supporting of clinical solutions within healthcare

Work Conditions:
- Field Based position

100% Travel Required
- Business Mileage to be reimbursed
- Irregular work hours may be required to meet the needs of the customer
- May be required to stand or sit for long periods of time

Manisha Gupta
Sr. IT Recruiting Team Lead
mgupta@jsginc.com

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ACCOUNTABILITIES AND

PERFORMANCE MEASURES:
- Accountable for the on-time implementation and execution of project deliverables.
- Achievement of healthy, and secure network environments.
- Accountable for accurate and on-time reporting essential for
- Engineering and organization effectiveness.
- Achievement for completion of projects, upgrades, reporting, monitoring and predictive analysis.
- Achievement of strategic objectives defined by company management.

QUALIFICATIONS:
- 5+ years of experience building and maintaining cloud, hybrid cloud, or private cloud environments.
- 3+ years of experience managing VMWare, Dell Switches, Cisco Switches, Dell Blades, Nimble Storage and Firewalls.
- 3+ years of experience automating tasks and remote management through scripting languages such as PowerShell and VBScript.
- Advanced understanding of various infrastructure components of an IT infrastructure including, but not limited to server systems, storage technology, network technology, and information security.
- Analytical ability including network and network systems design, capacity monitoring, and error detection and resolution techniques.
- Ability to prioritize rapidly shifting priorities and workloads, follow SOP’s, project steps and procedures and create SOP documentation and suggest timeframes for completion of new projects.
- Experience using automated monitoring tools.
- Knowledge of ITIL and industry best practices.
- BSCS or related degree, or work history that reflects required experience.

CORE COMPETENCIES:
- Technical Expertise
- Communication Proficiency
- Problem Solving/Analysis
- Strategic Thinking
- Results Driven
- Self-Motivated
- Professional Presence
- Business Acumen

WORKING CONDITIONS:
This position requires reliable transportation and the ability to travel to and from the datacenter with some late nights and some weekends.

Diana Sisti
Director of Talent Acquisition
dsisti@abacuslaw.com <mailto:dsisti@abacuslaw.com>

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Local Contract RN - Multiple Specialties
HealthTrust Workforce Solutions (formerly Parallon Workforce Solutions) Company Greater Denver, CO Area
Employment Type:Contract
Shift: Day and Night
Facility: HealthONE Hospitals and Surgery Centers

As HealthTrust Workforce Solutions, we focus on a healthcare facility's most valuable resource for delivering exceptional patient experiences – its people. We believe healthcare isn't defined by the four walls in which it's practiced. It's defined by the people for whom and by whom it is delivered.
With regional and satellite recruitment offices across the country, we work around the clock to provide the best support for our Per Diem and Local Contract Nurses. We offer flexible scheduling, meaning you get first preference on where and when to work, first call / last cancelled and one of the most competitive compensation packages in the market.

HealthTrust offers:
- Hourly Pay Range: $39 - $49
- Guaranteed hours
- Weekly direct deposit options
- 401k w/matching
- Earn up to $750 for referrals
- Quarterly Bonuses - Earn $500 for 500 hours worked within the quarter

To get started you will need:
- A degree from accredited school of nursing
- Minimum 1 year of acute care experience in a hospital setting
- Current State Nursing License
- Appropriate certifications for specific position

Together with our healthcare facility partners, we ensure that healthcare professionals have the skills, tools and support needed to fulfill their mission of delivering exceptional patient experiences. This means taking a holistic, long-term view of your career options and taking as good a care of our people as our hospital partners take of their patients. When healthcare professionals are empowered with the right skills, tools and employment opportunity to fulfill their mission – something incredible happens. Patient satisfaction soars, employee collaboration takes hold and healthcare organizations deliver high quality, sustainable access to care.

Cassandra Pecharich
Sr. Regional Recruiter
cassandra.pecharich@parallon.com <mailto:cassandra.pecharich@parallon.com>

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Social Media and Branding:
- Help to expand social media presence on Facebook, Twitter, LinkedIn
- Help grow our “Likes” and “Follows” on Social Media
- Manage Website/Create Blog
- Write engaging HR and Employment Branding content, including Featured Employees, testimonials, mass emails, and announcements.
- Monitor social media conversations and respond to comments within a timely manner
- Track success of social media posts

Talent Acquisition Support:
- Support the recruiting function with posting positions, drafting offer letters, administering the onboarding process and project management (Ie career fair attendance etc)

Human Resources:
- Assist with the day to day administration of the HR department
- Support the Human Resources Shared Services team on various projects across all key functions
- General administration and office tasks as assigned

Desired Skills and Abilities:
- Experience creating and managing social media content
- Knowledge of Human Resources practices
- Prior Internship or work experience in Human Resources and/or Social Media
- Intermediate to Advanced skills in Microsoft Office Suite, particularly Excel and reporting within excel.
- Ability to maintain confidentiality
- Experience managing projects

Heather Merchant
Corporate Recruiter
hmerch2327@aol.com <mailto:hmerch2327@aol.com>

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Responsibilities

Employee Data and Systems:
- Own all aspects of employee data, initiating changes with HR Service Center (HRSC) and ensuring timely and accurate input of data.
- Ensure compliance and integrity of all HR systems data through various audit processes in cooperation with HR Managers and Corporate HQ
- Maintain, file and update employee personnel records.
- Assist with weekly timesheets, time off request forms, and paycheck distribution
- Run and distribute monthly reports, including headcount, bonus accrual, birthday and other ad hoc requests.
- Initiate separation process, including requesting final check, preparing exit paperwork and scheduling exit interviews.
- Maintain organizational charts.

General HR:
- Provide HR administrative support while ensuring the integrity of confidential and personal information
- Coordinate employee onboarding process, including completion of required paperwork and conducting new hire orientation.
- Answer routine employee questions regarding benefits, payroll and other HR matters.
- Ensure that all notices are in compliance with state and federal law
- Assist HR team in execution of annual HR processes, including annual performance review process, compensation, goal setting, and mid-year reviews.
- Conduct some non-exempt exit interviews.
- Facilitate the effective resolution of routine HR matters and complete other HR tasks as needed.

Employee Recognition & Events:
- Track and coordinate deliverables for our employee recognition program
- Coordinate employee retention initiatives and events for Culver office.
- Provide other support to HR team, as needed.

Recruiting:
- Manage recruiting event logistics including campus presentations and career fairs, conferences, other external events, and internally within our offices
- Schedule and manage interview logistics between candidates and hiring teams for phone screens, video conferences, and on site interviews
- Track recruiting activities, providing candidate status and compiling and updating weekly and ad hoc recruiting reports.
- Screen incoming resumes and conduct phone interviews for high volume non-exempt roles

Qualifications:
- 1-2 years’ experience in a professional setting, some HR experience preferred but not necessary
- Excellent organization skills and strong attention to detail
- Demonstrated ability to handle privy and confidential information
- Strong leadership skills
- MS Office proficiency (Word, Outlook, Excel, Power Point, Visio)
- Excellent communication skills, both oral and written
- Candidate should be ambitious, energetic, and a self-starter
- Ability to navigate a high-growth, high volume environment while staying organized and not missing a step on the details. This individual must be able to prioritize multiple functions and tasks while managing time efficiently.
- Experience working with Applicant Tracking Systems required; experience with Taleo or another large scale ATS preferred
- Ability to maintain confidentiality, integrity and professionalism; ability to be customer focused and smile even in stressful situations and escalate issues as appropriate
- Strong team player, collegial and collaborative

We’ve got you covered:
We offer a comprehensive benefits package that includes:
- Medical, vision and dental coverage
- Fabulous merchandise discount across all Nordstrom brands

- Employer-matched 401(k) plan
- Employee stock purchase program
- Commuter reimbursement
- On-site parking provided
- Employee recognition programs

Tish Wurl
Senior Recruiter - Finance, Accounting, & Strategy at Nordstrom
lettitiaw@hotmail.com <mailto:lettitiaw@hotmail.com>

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Required Skills/Experience:
• BS/BA Degree or equivalent related work experience (Dental technology a plus)
• 5+ years of experience in direct sales in the dental/medical equipment/software industry.
• Documented success delivering to and exceeding assigned quotas.
• Experience with short sales cycles (30-60 days) and selling directly to the business owner/decision maker.
• Ability to sell across a portfolio to a customer and understand all aspects of Carestream Dental's solutions / products.
• Proven track record at managing/cultivating existing accounts while prospecting and identifying new customers (cold calling).
• Great inter-personal skills and ability to communicate with all levels of customers and distribution channel partners.
• Excellent negotiation and closing skills.
• Self-starter, outgoing, upbeat and looking for a career not a job.
• Ability to lift (50) pounds.
• Travel as needed.

Heather (Gagnier) Drabek
Sr. Recruiter
heather.gagnier@carestream.com <mailto:heather.gagnier@carestream.com>

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- Competitive base and OTE package
- Awesome perks like Free lunch on Fridays, in office exercise classes, ping pong tables and more!
- 401(k) plans + employer matching

So if you’re an Account Executive looking to take your career to the next level, apply now!

JOB SEEKERS Please follow this link (https://fild.typeform.com/to/rh2mKr <https://fild.typeform.com/to/rh2mKr>) to FILD’s website and complete a little questionnaire (should take about 4/5 minutes). It helps put your information into our system so we can better match you with jobs and companies based on what’s important to you.

Branden Odell
Executive Recruiter
branden@fildit.com <mailto:branden@fildit.com>

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• Develop and maintain project plans, status reports, and other materials required to track and monitor the progress of assigned projects.
• Collaborates with cross-functional teams on projects from the analysis phase through deployment and roll-out.
• Manages ad hoc teams formed for the purpose of completing special projects in a timely manner.
• Prepares detailed documentation throughout projects and assignments to keep management and stakeholders informed of status/progress.

Production Support/System Administration:
• Log, document, and track support issues. Provides status updates to Customer, as needed.
• Troubleshoots escalated issues from other team members prior to assigning to IT or Vendor. Analyzes, diagnoses, and determines action plan to resolve issues. As appropriate, works with Vendor and/or IT to implement system fixes and/or configuration changes related to complex issues.
• Assesses impacts associated with proposed Vendor and/or IT fixes to determine any downstream impact. Works with various business owners to address any downstream impacts.
• Identifies alternatives to solve business problems. Makes recommendations based on available resources, cost, and time criteria.
• Provides guidance and expertise to team members in analyzing and resolving issues, as well as providing oversight to System Admin tasks.

Security Administration/Audit Controls:
• Provides security administration of HR Systems including maintenance of user roles and profiles
• Troubleshoots user access issues for RH and Protiviti users.

Reporting and Analytics:
• Create complex ad hoc requests in support of system functionality.
• Independently and/or in partnership with internal business clients, gathers reporting requirements and creates/tests queries to extract data. Analyzes data results to ensure reporting requirements are met.

Qualifications:
• Bachelor’s Degree in Business, HR, MIS or related area
• 4+ years’ experience of business analysis and HRMS technology, along with experience in a relevant functional area.
• 2+ years of project management experience
• Solid experience in MS Office applications: Excel, Word, PowerPoint, Outlook. Experience with MS Project helpful
• 4+ years’ experience in HRMS application support for business analysis, design, configuration, testing, and implementation. Experience with SaaS solutions like Workday and IBM ICM (Varicent)
• 3+ years’ experience with learning and using HRMS reporting tools with multiple vendor solutions (i.e. Workday, Success Factors, Cognos, etc.)
• Experience with full Software Development Life Cycle preferred
• Excellent verbal and written communications
• Good organizational, analytical and time management skills
• Ability to communicate/present information to employees on all levels, and in small and large groups
• Ability to identify solutions to problems, listen actively, and exercise sound judgment
• Establish and maintain strong customer relationships, work independently and with others
• Research/troubleshoot issues, make recommendations, prepare proposals, meet deadlines
• High level of attention to detail and accuracy
• Sound knowledge of HR Business Processes and Functions

Tamara C. Pacini, SPHR, SHRM-SCP
Sr. Corporate Recruiter
tamara.pacini@roberthalf.com <mailto:tamara.pacini@roberthalf.com>

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Team Lead – Documentation
SendGrid
DENVER, CO

Founded in 2009, SendGrid is an industry-disrupting, cloud-based customer communication platform that solves the challenges of reliably delivering emails on behalf of our customers. We deliver over 33 billion emails a month for customers like Airbnb, Spotify, and Uber.

Documentation is a critical part of SendGrid's customer experience. Our users, technical and non-technical alike, rely on our docs to get started, solve problems, and make the most of our products. This is reflected in the numbers: documentation consistently represents 10% of traffic on our website. Great documentation can make or break a customer's experience with SendGrid, and it is a key part of our strategy.

As the Documentation Team Lead at SendGrid, you will write high quality customer friendly documentation to help drive self service and add to a positive customer experience, while also leading other Technical Writers and Documentation Writers. You will ensure that our documentation effectively communicates technical content to non-technical audiences, and gives our developer customers the details they need to integrate with our powerful APIs. You will learn a lot about our product and you will be aware of all new features before they come out.

What You'll Do:

- Live by and champion our cultural values of Happy, Hungry, Honest, and Humble
- With assistance from leadership, handle 1 on 1 and quarterly reviews with the team, providing mentorship and feedback
- Lead the Documentation Writing team, helping them to be fulfilled, happy, and efficient in everything they do through constant feedback and mentorship
- Take a servant leader approach to leading your team, always exemplifying the idea of working in the customer's best interest
- Expect and deliver the best in what you do
- Maintain and improve all of the customer-facing documentation
- Continue to keep SendGrid's documentation one of the best docs and developer experiences in the SaaS community, by identifying current customer pain and multiple opportunities for how to solve or alleviate their pain
- Have no reservations or shyness about asking every single question that you think of about SendGrid or the product
- Work with multiple people across many geographically distributed teams to be a resource of knowledge and helpfulness to anyone in the company who needs it
- Manage and maintain the team's workflow and Kanban backlog
- Help us implement and improve content style guides
- Be willing to get real friendly with Git and Jekyll
- Identify processes that are not working well, make suggestions for improvement, implement in an appropriate way, and communicate the changes to the appropriate people
- Willingness to manage or perform customer testing within the current documentation to identify ways to improve this product
- Negotiate delivery timelines with multiple dependencies in a dynamic team environment with short turnaround times, developing and maintaining a high quality code base
- Identify processes that are not working well, make suggestions for improvement, implement as needed, and communicate the changes to the appropriate people
- Manage your team's quarterly and sprint planning, communicating current status with your PM and across the organization, adjusting your schedule to account for new and shifting priorities while clearly communicating the downstream impact to your committed projects and timelines
- Manage Documentation team process and delivery communications with the rest of the company via the team's points of contact on the various customer facing and engineering teams
- We're an agile, fast growing company and this job description isn't meant to be a complete list of your qualifications or all of the things you'll do

About You:

- You must be an empathetic human who can quickly identify and have a consistent desire to do whatever it takes to fix current customer pain
- Love to write documentation, articles, and blog posts that customers will be happy to read and use
- A love for grammar and punctuation with a teacher's heart for others who are not blessed with your experience and skills
- 5+ years experience producing technical documentation for a SaaS product or application where you've interfaced with developers, with at least 1 year experience in team leadership or management
- A deep and personal understanding of what an API is, how it works, and what developers are looking for from API documentation
- An appreciation for being part of a fast-paced, constantly iterative, and agile environment
- A relentless passion for creating industry leading products and the highest quality customer experience

- Fastidious attention to consistency and accuracy
- It’s preferable that you’re in Denver, but Orange or Redwood City, California could work too
- A love for technology and technical people
- Experience with Jira and agile processes - this can be taught, but it’s still nice to have ahead of time
- Persuasive - Bring others to their point of view using logic, data, and emotion. Have a formal process and framework by which to make qualitative and quantitative points, not just using emotional appeals
- Accountable - Being willing to answer for the outcomes resulting from their own choices, behaviors, and actions. Take ownership of situations that they're involved in
- Self Motivated - Motivated to do or achieve something because of one's own enthusiasm or interest, without needing pressure from others
- Focused - Achieve what they set out to do before launching new initiatives. Complete company-linked goals and tasks, not simply to be busy and active
- Collaborative - A keen ability to support cross-functional projects and decisions. Gets energized from working within a team and cross-functionally to achieve the company's goals

Margho Dunnahoo-Kirsch
Corporate Recruiter
margho.dunnahoo-kirsch@sendgrid.com

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We are hiring a highly motivated Human Resources Assistant.
The ideal candidate will be someone that is organized, takes initiative, detail oriented, with excellent computer skills, accustomed to multiple tasks and able to hit the ground running.
The HR Assistant role will be responsible for performing a variety of human resources support duties within assigned projects.

Essential Duties and Responsibilities:
- Provide administrative support to Human Resources, Benefits and Workers' Compensation areas
- Assist with Onboarding New Hires and ensure that new hire paperwork is completed timely
- Generation of a variety of reports utilizing our HRIS and Time and Attendance systems
- Demonstrates excellence in work standards, is tenacious along with a sense of urgency in completing work projects.
- Ensures effectiveness in processes to achieve and seek best practices
- Provide administrative support to the HR team

Skills / Requirements

Job Qualifications Education and Experience:
- Minimum of 2 years work experience in an HR administrative role
- High School Graduate or GED required
- Proficient computer skills and experience using MSOffice products (this position requires strong MSExcel and pivot tables skills) and email systems

Job Qualifications Skills & Knowledge:
- Excellent verbal and written communication skills
- Strong abilities with policy and procedure interpretation
- Must be able to handle sensitive/confidential information appropriately
- Excellent customer service skills, business acumen and ethics
- Ability to work independently as well as in a team environment
- Excellent time management, organizational skills, strong attention to detail, exhibit patience and perseverance in completing tasks
- Demonstrate ability to handle multiple tasks and timely follow-through
- Self directed, and works with minimal supervision.
- Knowledge of federal, state and local labor law regulations.

Job Qualifications Characteristics:
Candidate should possess a healthy balance of humility and confidence and strive to become a trusted business partner to enable RISE to meet its business goals. A high degree of integrity and commitment to treat people reasonably and with respect is essential in this role.

Sally Matthews, MBA, PHR, SHRM-CP
VP, Human Resources
sallyrustadphr@gmail.com

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Strategic Account Executive
ADP
Greater San Diego, CA Area
Full time

Job description:
It's time to grow!
We have a strong growth path along with work-life balance, more money, more benefits (that start day one)! Plus, you'll work with a great team and a strong award winning leader!

ADP is hiring a Strategic Account Executive – TotalSource Solutions. In this position, you'll identify and cultivate new prospects from small to major accounts in your geographic territory, strategically collaborate with internal partners to cross-sell into existing accounts and effectively close sales for ADP TotalSource, the largest Professional Employer Organization (PEO) in the U.S. and the business unit with 5 years of double digit growth. You'll do all this with the support of exceptional sales training and the rewards of advancement opportunities and industry-leading compensation, benefits and awards. www.adptotalsource.com

Responsibilities:
- Reach or exceed assigned sales goals
- Implement sales strategies
- Develop and execute a cold calling strategy to target prospects
- Mine existing and prospective clients for referral business
- Establish and maintain strong relationships, with both internal partners and external customers
- Connect customers' business needs with ADP products and services
- Cross-sell other ADP solutions to existing clients
- Build network in person and via phone with key decision makers at the C-level in a designated territory

REQUIRED QUALIFICATIONS:
We strive for every interaction to be driven by our CORE values: Insightful Expertise, Integrity is Everything, Service Excellence, Inspiring Innovation, Each Person Counts, Results-Driven, and Social
Responsibility.

Required qualifications for this position include:
- Bachelor's degree
- Five or more years of business to business sales experience (preferably field sales) within a quota driven environment

PREFERRED QUALIFICATIONS: Preference will be given to candidates who have the following:
- Goal oriented and ambitious, with capacity and drive to reach and exceed quotas
- Demonstrated cold calling sales ability, with assertive, positive and persistent style
- Proven customer service and relationship building skills
- Ability to effectively communicate through all mediums (verbal, listening, written), including with C-level executives
- Aptitude for acquiring sales skills and product knowledge
- Organized with effective time management skills
- Ability to work independently along with being a collaborative team member
- General business acumen
- Mature and self-confident
- Capacity to work under pressure
- Strong work ethic
- Committed to building a career path
- Demonstrated ability to exceed sales quotas
- Business-to-business experience, particularly at the executive level

Related Searches:
Sales Marketing Territory Region District "Customer Service" Business-to-Business Resume Interview "Job Description" Position Job Work "account manager" field, prospect SaaS cloud virtual "managed services" cold-call "cold call" "business to business" hunt consult "business development" "key account" strategic account"

Kimberly Gilbert
Sales Recruiter-HR/BPO Solutions
kimberly.gilbert@adp.com

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Interior Mechanic 2017-5948
LAUNCH Technical Workforce Solutions

Everett, Washington
TRAVEL BONUS

LAUNCH Technical Workforce Solutions is seeking Interior Mechanics with experience performing repairs on interior monuments, overhead bins, side walls and other interior related maintenance and repairs on commercial aircraft for an opportunity in Everett, WA.

Job Duties and Responsibilities:
Interior Mechanics will remove and install aircraft seats, bins, galleys, carpeting, blankets and perform minor sheet metal work on commercial aircraft in compliance with policies, manuals, procedures and requirements.

Qualifications and requirements:
- Must have the minimum tools as required.
- Must be willing to perform other functions and duties as assigned by managers and supervisors.
- Must be willing to work any shift.
- Must be willing to work overtime (as requested).
- High school diploma or equivalent required.
- Must have reliable transportation to and from the job site.
- Must pass pre-employment drug screen and background check.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or veteran status.

Why Choose LAUNCH?
A team of aviation staffing experts leads LAUNCH. We understand the challenges of finding the top aviation jobs and we focus on linking you with the best openings in the most sought-after locations.

LAUNCH offers you an ACA compliant benefit package including company-sponsored medical insurance with multiple plans to choose from. Our Minimum Essential Coverage is offered to every employee who does not have coverage elsewhere at no cost to you!

LAUNCH also offers a 401(k) program with a company match. Plus, you join the LAUNCH Loyalty Club on your first day, earning you extra cash bonuses, apparel and safety rewards.

If you’re ready to LAUNCH your career, you’ve found an employer that can take you to new heights

Kevin Goeppner
Aviation Recruiter
KevinGoeppner@launchtws.com

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Pediatric Medical Receptionist
Rady Children's Physician Management Services
Poway, CA
Full-time

Rady Children's Physician Management Services (RCPMS) offers exciting opportunities for the qualified candidates to join our rapidly growing organization. We are a wholly owned subsidiary of Rady Children’s Hospital and Health Center with just over 300 employees. RCPMS supports primary care pediatricians with 22 office locations through San Diego and southern Riverside counties.

The Pediatric Medical Receptionist (also known as the Patient Services Representative (PSR)) is an entry-level position under the supervision of the Site Supervisor that performs various procedures associated with routine patient encounters. The Patient Services Representative will receive training in all RCPMS policies and procedures including but not limited to registration of patients, customer service, phone etiquette, and appointment scheduling. The Patient Services Representative works with patients, families and other customers in a courteous and professional manner. This is a Full-Time position at our Poway location.

Responsibilities:

* Performs various procedures associated with routine patient encounters:
* Processing incoming calls for appointments and distribution.
* Directing patients to appropriate clinic locations.
* Informing patients of clinic procedures and confirming appointments.
* Checks HMO eligibility and demonstrates knowledge of contracted insurance plans.
* Sets up new charts, files and faxes requested information according to procedures

Requirements:

* 1+ years of working with the public, experience in a physician office or outpatient setting preferred.
* Ability to maintain composure when confronted with fast-paced and stressful situations.
* Pleasant attitude, a professional appearance and a willingness to assign high priority to patient comfort and satisfaction.
* You must demonstrate accuracy, timeliness, attention to detail, and must strive for continuous improvement.
* Bilingual preferred.
* Excellent communication skills with the ability to communicate clearly both verbally and in writing.
* High School Diploma or equivalent required.
* Excellent customer service skills.

Required experience:

* Medical Receptionist: 1 year

If you want to work with a great group of people, we invite you to join us in promoting the health of children within our communities.

For full-time positions RCPMS offers the full scope of benefits, a competitive compensation package and opportunities for professional growth.

To be considered, please submit a resume and cover letter including salary expectations.

Erik Swanson
Recruiter
eswanson@rchsd.org

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VETERAN ELECTRONICS TECHNICIANS – ARE YOU INTERESTED IN EARNING UPWARDS OF $20K/MONTH?

WANTED: RADIO/ELECTRONICS OFFICERS TO WORK ON SHIPS IN THE U.S. MERCHANT MARINE.
EXCELLENT PAY, BENEFITS AND PENSION.
HOW DOES SIX MONTHS OF VACATION EACH YEAR SOUND?

REQUIRED: a career background in marine electronics.
In general, we are looking for 10+ years of EXPERIENCE in marine electronics that is directly relevant to ships.
A specific knowledge of radar M&R is preferred, as well as a broad-based knowledge of the installation, troubleshooting, maintenance and repair of communications, navigation and control systems.

BEFORE any applicant can be placed on a ship, they MUST have the following:
!) FCC GMDSS Operator/Maintainer License, with radar endorsement.
In addition to this license, an applicant must also have a certificate from a USCG-approved, 70-hour GMDSS Operator course.
2) Possess a U.S. Coast Guard Merchant Mariners Credential (MMC) and a U.S. passport.

For those candidates that are in possession of the above credentials in GMDSS, electronics and seamanship, certifiable knowledge in the following areas also will be highly regarded:
1) I.T. skills, which include a proficiency in MS applications and hands-on technical knowledge of LAN management, cabling and database management.
2) Microsoft, Comptia, NMEA, and/or ET-A certifications.
3) Knowledge of government and/or U.S. Navy high-side communications procedures and equipment.
4) Possession of an ETO endorsement in your MMC.
5) Verifiable work experience with automation, instrumentation, sensor systems, motors, motor controllers, high voltage systems, hydraulics, pneumatics, mechatronix and/or engine room operations.

NOTE:
The position of Radio/Electronics Officer in the U.S. Merchant Marine is a SENIOR technical position and all candidates MUST be capable of working independently.

Will be deploying on U.S. merchant ships for extended periods (ie. months)

MILITARY Technicians:
ET? FT IC? IT? OS? ELC? This is an excellent job opportunity for ex-military technicians, especially USN/USCG retirees.

NON-MILITARY Technicians:
Although there is no "one" background for a Radio/Electronics Officer in today's Merchant Marine, some form of marine experience is highly desirable, be it off-shore, shore-support, or even just a broad-based knowledge of marine electronics equipment.

BACKGROUND INFORMATION:
Although the historical role of the Radio/Electronics Officer in the Merchant was grounded in Morse code and basic electronics repair, in a highly technical and evolving environment, the American Radio Association is working to build the Radio/Electronics Officer of the Twenty-First Century. Anyone wishing to become a part of this diverse, exciting and lucrative profession must possess the aforementioned skills, licenses and qualifications.

Please send resumes to lucy@military-civilian.com with the job title in the subject line.

Lucy Jensen | Military – Civilian
lucy@military-civilian.com

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Hebrew Speaking Private Banker
Bank Leumi USA
Palo Alto, California
Full time

Job description
The primary responsibility of the Private Banker is to be the face of the Bank Leumi Private Banking Business. The Banker leads new client acquisition and retention through a broad knowledge of investments, banking, credit, insurance services and financial planning.

This role is primarily responsible for the client experience and engaging our resources and shared values to deliver a complete wealth management solution to new and existing clientele.

Primary Responsibilities:

- Responsible for the sale and implementation of investments, banking, credit, and trust/estate products to new and existing clients.
- Coordinate with specialists to provide interdisciplinary expertise for the most complex HNW Clients.
- Developing and maintaining client portfolio through effective business development efforts and superior client service.
- Achieve fee generation and asset under management goals.
- Identify and evaluate client needs by utilizing approved financial profiling materials to determine suitable planning recommendations.
- Ensure compliance with internal control procedures, department policies and regulatory requirements.
- Maintain professional community relations to increase the company's visibility and new business opportunities.
- Partner well throughout the Commercial Banking unit to increase visibility and ease of client creation.

Skills & Experience:

- Bachelors degree required; Advanced degree preferred
- FINRA Series 7 and 66 or 63,65
- State Insurance License for Life, Health and Variable Products
- Possess effective verbal and written communications skills
- Possess effective organizational time management skills
- Ability to use Microsoft office suite software, including Word, Excel and Powerpoint

Tatiyana Cure
AVP, Talent Acquisition Partner
tatiyana.cure@leumiusa.com

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experience including: planner, estimator or shipbuilding specialist roles at Supervisor of Shipbuilding, Conversion and Repair commands, Regional Maintenance Centers, Navy Central Planning Activities, Planning for Engineering and Repair Activities, and public or private shipyards.

Security Clearance: The candidate must be able to obtain and maintain a DoD Confidential security clearance and be able to obtain a Common Access Card (CAC).

B. HT-243 Planner/Estimator (Naval Ship Repair) Everett, WA
HireTech
Everett, WA
http://www.hiretech.us/jobs/view/ht-239-planner-estimator-naval-ship-repair/

Job Description:
Reports to the Supervisory Planner/Estimator. Responsibilities include taking all ship's force, Alteration Installation Team (AIT), and shipyard work, including service and repair routines, modernization and preventative maintenance actions, and presenting as work requirement statements at the SWLIN and Line Item level. This is currently recognized as a prime function of the Planning Activity organization, and ultimately results in the development and issuance of an availability specific, integrated specification work package. Provides detailed cost estimates, to the paragraph and trade level, for developed work specifications and new work written by planners. Maintains and manages the cost estimating guide. Must be experienced in NMD-R. Candidate will also be responsible for quality review of planning products to ensure comprehensive definition of all aspects of the work request; including boundaries, scope, interferences, technical requirements, quality assurance requirements, material cost and ordering specifications, definition of trade skills necessary and detailed material and man hour cost estimates. Applicant will be required to review engineering design plans, design concepts and proposals for adequacy, test specifications and fabrication and installation methods and processes. This position requires a thorough understanding of the Joint Fleet Maintenance Manual (JFMM), ship repair planning and estimating requirements, U.S. Navy surface ship maintenance and modernization planning processes, use of the Navy Maintenance Database and use of the Validation, Screening and Brokering (VSB) automated information system.

Job Requirements:
The candidate must have five or more years experience with developing production planning documents and estimates for work executed at U.S. Navy depot level surface ship maintenance and modernization facilities. It is preferred that the candidate has experience including: planner, estimator or shipbuilding specialist roles at Supervisor of Shipbuilding, Conversion and Repair commands, Regional Maintenance Centers, Navy Central Planning Activities, Planning for Engineering and Repair Activities, and public or private shipyards.

Security Clearance: The candidate must be able to obtain and maintain a DoD Confidential security clearance and be able to obtain a Common Access Card (CAC).

C. HT-246 Supervisory Planner/Estimator (Naval Ship Repair)
HireTech
San Diego, CA
http://www.hiretech.us/jobs/

Job Description:
The candidate will provide direct supervision for work specification and estimate development in support of tasks related to U.S. Navy surface ship repair and modernization planning, material procurement, and availability planning services. Candidate assigns tasks according to trade discipline and experience level of subordinate planner/estimators. Sets product development priorities and monitors progress to ensure timely delivery of planning products. Candidate will be responsible for quality review of planning products to ensure comprehensive definition of all aspects of the work request; including boundaries, scope, interferences, technical requirements, quality assurance requirements, material cost and ordering specifications, definition of trade skills necessary and detailed material and man hour cost estimates. Applicant will be required to review engineering design plans, design concepts and proposals for adequacy, test specifications and fabrication and installation methods and processes. This position requires a thorough understanding of the Joint Fleet Maintenance Manual (JFMM), ship repair planning and estimating requirements, U.S. Navy surface ship maintenance and modernization planning processes, use of the Navy Maintenance Database and use of the Validation, Screening and Brokering (VSB) automated information system.

Job Requirements:
The candidate must have five or more years supervising U.S. Navy depot level surface ship maintenance planning and estimating functions and/or availability work package development. It is preferred that the candidate has experience including: project management, supervisory or production controller, planner, estimator or shipbuilding specialist roles at Supervisor of Shipbuilding, Conversion and Repair commands, Regional Maintenance Centers, Navy Central Planning Activities, Planning for Engineering and Repair Activities, and public or private shipyards.
Security Clearance: The candidate must be able to obtain and maintain a DoD Secret security clearance.

Please submit current resume to HireTech via Email. Provide the following additional information in the cover email:

- Contact information.
- Availability for interview.
- Earliest start date if offered a position.
- Desired or minimum salary range.

http://www.hiretech.us

POC: Chris Lussier, lussier@hiretech.us

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Must be able to lift up to 50 lbs.

Diane Breitkreuz
Sr. Recruiter
diane.breitkreuz.ext@siemens.com

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Job description
If you are a Service Engineer with experience, please read on!
We are a small biotechnology company in growth mode! Located in San Diego, we are seeking several Service Engineers to join our team on a full-time basis. Someone who can help provide installation, maintenance and repair of various analytical instruments including LC, GC, IC, and MS systems.

Requirements:
- 2+ years experience servicing various analytical instruments

So, if you are a Service Engineer with experience, please apply today!

Email Your Resume In Word To:
Looking forward to receiving your resume through our website and going over the position with you. Clicking apply is the best way to apply, but you may also:
Rami.Yassin@CyberCoders.com
Please do NOT change the email subject line in any way. You must keep the JobID: linkedin : RY2-1359235 -- in the email subject line for your application to be considered.

Rami Yassin
Executive Recruiter
Rami.Yassin@CyberCoders.com

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- Supports USA sales and profit plans and goals by managing the development, communication and implementation of new SKUs that meet the strategic vision, goals and plans for assigned brands and customers.
- Responsible for the creation of all collateral, point-of-purchase, direct mail programs, market development, and sales promotion activities.
- Manages Claim Support development and documentation; ensures retention and approval of all communications through Quality Assurance, R&D and Legal teams.
- Works with Digital Team to determine appropriate brand representation on brand websites, the US corporate website and company extranet.
- Responsible for new product development required to meet brand fiscal goals and strategic plans including new SKU requests and transition of core team activities to Commercialization and post-launch analysis.

Required Experience:
- 3 to 5 years of relevant CPG work experience developing and implementing brand marketing plans.
- 3 to 5 years development and execution of promotional plans, marketing plans, collateral development, tactical P&L execution, forecasting, contributing to strategic direction, creating creative briefings, and collateral development
- Experience implementing and analyzing data from a variety of quantitative and qualitative research methodologies
- Experience with new product development and/or product renovation
- Ability to contribute to a fun and dynamic team environment

Rachelle Snook
Global Talent Acquisition Manager
rsnook@wd40.com

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- Demonstrated ability to prioritize and plan work activities, using time efficiently and developing realistic action plans.
- Ability to deal with confidential and sensitive information and records with a high degree of discretion, diligence, and good judgment.
- Demonstrates accuracy, thoroughness, and monitors own work to ensure quality, presents complex architectural models and technical approaches and decisions effectively.
- Ownership of assigned tasks from initiation through completion
- Ability to work both independently and as part of a collaborative team
- Microsoft Certification

Kourtney Green
Recruiting, Sourcing Specialist
Kourtney.Green@denvergov.org

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• Support SAFE business units by providing solutions to issues or business drivers.
• Maintain a basic understanding of the print production process.
• Other duties as assigned.

QUALIFICATIONS :
• Highly organized with demonstrated initiative and ability to work independently while handling multiple tasks.
• Impeccable proofreading skills, as well as an exemplary attention to detail.
• Ability to develop and maintain relationships with internal and external customers, vendors, and clients.
• Understanding of digital media and direct marketing strategies.
• Proficient with Adobe tools, MS Office, and project management related databases and/or programs.
• Familiarity with web related tools and website content development.
• Ability to view communication strategies in a variety of ways, including, but not limited to, regional and state perspectives.
• Effective oral and written communication skills partnered with strong use of judgment are essential in this fast-paced deadline-oriented environment.
• Excellent people and service skills due to extensive coordination required with various teams.
• Ability to anticipate needs, be resourceful, and use sound judgment and tact.
• Quick learner to gain knowledge of organizational operations, procedures, programs, and staff.
• Maintain a thorough understanding of the products and services offered by the credit union.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:
Bachelor's degree (B.A.) from four-year college or university in Communication Studies, Marketing, Public Relations or Journalism; or at least five years related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS:
Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from members, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or board of directors.

MATHEMATICAL SKILLS:
Ability to work with mathematical concepts such as probability and statistical inference, Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:
Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Kevin Fedor
Recruiting Supervisor
corporatekevin@gmail.com

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Accounts Receivable Specialist
Another Source
Kent, Washington

Description:

Position at Classic Accessories
Another Source's client, Classic Accessories, is recruiting an Accounts Receivable Specialist to join their team. This position is located in their Kent, Washington office. Below is a summary about Classic Accessories and the position they are seeking to fill.

Classic Accessories is a true Northwest success story with a 20+ year history of year over year growth. We are innovative and hardworking, partnering with customers to successfully grow our business. We are looking for a dynamic Accounts Receivable Specialist to join our team and step into a multi-faceted position supporting important accounting functions of the business.

The Accounts Receivable Specialist is responsible for working directly with major customers to produce timely payment of invoices, reconcile differences and maintain an exceptional rapport with major retailers such as Target, WalMart, Lowes and Amazon. The Accounts Receivable Specialist plays a critical role in the organization, acts as a strong team player, and is rewarded with challenge, growth, and opportunity.

Key Responsibilities:
• Collections - All duties related to maintaining 95% current A/R on all assigned customers, including creating and maintaining all customer account records/history; reviewing customer accounts (credit limits, account status/details re: reconciling outstanding issues); communicating with customer account affiliates to resolve any outstanding issues which interfere with prompt payment. Ensure sound decisions are made regarding the releasing/holding of customer orders based upon financial condition of the account.
• Reconciliations - Researches and resolves account issues/deductions/discrepancies in concert with customer accounting affiliates and within acceptable accounting practices and appropriate approvals.
• Deposits - Applies open payments and credits on customer accounts from multiple sources. Reviews aging to ensure payments are applied accurately and promptly.
• Credit memos and allowances - Verifies and reviews all allowances and returns with the customer program forms. Verifies requests are valid and not company profit prohibiting. Processes credits where appropriate and communicates with other AR Reps on credits that apply to their customers. Thoroughly researches customer deductions/allowances taken and provides the Accounting Manager with accurate and complete analysis of the account details for the purpose of determining appropriate credits, allowances or pursuit of full balances.
• Reports and other - Provides all related reports as directed by the Accounting Manager on a timely and accurate basis. Processes credit cards on a daily basis; processes freight claims for shortages and damages as needed. This position will also be involved in various system and process improvement projects, involving both independent and team workflow.

Minimum Qualifications:
• 2 years college or an equivalent combination of education, training, and experience. Bachelor’s degree preferred.
• 3 years minimum Major Accounts Collections experience, preferably with large Retail customers such as Target, Walmart, Lowe's.
• Proficient in Microsoft Office Suite, Adobe and Navision Software or other comparable integrated A/R system.
• Customer account reconciliation experience including, supplier portal access, navigation and data collection.
• Ability to effectively communicate and resolve A/R issues with professional, consensus oriented approach. (the use of detailed research in resolving issues to the mutual satisfaction of customer and company)
• Ability to reconcile accounts and interact accurately and efficiently with Accounting systems and standard accounting practices.
• Ability to perform research in house in such a ways as to build rapport and cooperative support from key internal partners.
• Ability to efficiently organize and prioritize routine and unscheduled activities.

Classic Accessories is proud to offer a quality product and therefore looks for quality employees to join their team. Classic Accessories offers a competitive benefit package and great growth opportunities in this role!

Emily Otewalt
Recruiting Assistant
emily@anothersource.com

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Skybridge Tactical Opportunities in San Diego CA

A. Financial Manager Level II
Skybridge Tactical
Coronado, CA
Travel: Minimal travel anticipated.
Salary: Negotiable based on qualifications

NSW FM ANALYST:
Team Skybridge has job openings for motivated leaders and technicians to support SOF/NSW Financial Management, Training, Administration and Combat Service Support Operations. We take exceptional pride in providing relevant and qualified SOF Professional Services to the Operational Forces.
Job Dates: Apply present to 01 May 2017. Anticipated employment start date 15 May 2017.
Location: Naval Base Coronado/NSW Center
Job Number: NSWFM ANALYST-NSWCEN-035
Note: PART TIME. 20-25 HOURS WEEKLY

General Requirements:
- Be able to operate a Personal Computer (PC) with common/standard business software programs. Be proficient in Microsoft Office applications to include Word, Outlook, Excel, and PowerPoint.
- Be able to communicate clearly and effectively with others, both verbally and in writing. Be able to work in an environment that is fast-paced, completing multiple tasks and meet stringent timelines.
- Specific Requirements:
- The contractor shall perform duties in support of NSWCEN's budget and financial management, analysis, and reporting for NSWCEN's Total Obligation Authority (ToA). Assist Government personnel in performing oversight and monitoring execution of NSWCEN budgetary resources in the Operations and Maintenance budget. Identify and analyze trends in receipts, obligations, and expenditures. Specific duties:
- Assist in developing spend plans to support budget submissions.
- Perform analysis of trends and provide recommendations to meet established obligation targets.
- Assist in preparation of various budget exhibits using prescribed templates. Ensure all supporting documents provide sufficient evidence to justify budget submissions.
- Make recommendations for funding targets based on analyses of activity budget estimates, historical expenditures, projected requirements, and approved funding.
- Prepare a variety of reports covering the status of program funds, expenses, and obligations, as required by higher authority. This will not include the drafting of Congressional testimony, responses to Congressional correspondence, or agency responses to audit reports from the Inspector General, the Government Accountability Office, or other Federal audit entity.
- Research/clear outstanding financial documents to include credit card purchases, MILSTRIP, contracts, and other documents are required.
- Assist in the monitoring of year-end closing to ensure proper and full use of program funds, with no anti-deficiency violation.

Qualifications:
- Prefer Naval Special Warfare or Special Operations Experience. Minimum 8 years of DoD Financial Management experience.
- Financial Manager Level II
- Experience in high paced DoN/DoD Financial Management office.
- Security Clearance: Active SECRET CLEARANCE required.

B. SOF Analyst/Business Systems Engineer LII
Skybridge Tactical
Coronado, CA
Travel: Less than 10 percent. Anticipate 2-3 visits to NSW East Coast commands.
Salary: 85 K Annual. Negotiable based on qualifications.

NSW TECH SUPPORT: Team Skybridge (Skybridge Tactical/ARMA/Strategos/Parsons) has job openings for motivated leaders and technicians to support SOF/NSW Operational Forces. We take exceptional pride in providing relevant and qualified SOF Professional Services to the Operational Forces.
Job Dates: Apply present to 7 APR Anticipated employment start date 20 APR 17.
Location: COMNAVSPECWARCOM/NB CORONADO (NAB site)

Job Number: NSWANALYST-WARCOM N3_040

General Requirements:
• Possess a valid state driver's license.
• Be able to operate a Personal Computer (PC) with common/standard business software programs. Be proficient in Microsoft Office applications to include Word, Outlook, Excel, and PowerPoint.
• Be able to communicate clearly and effectively with others, both verbally and in writing.
• Enter data into multiple databases accurately
• Specific Requirements: Perform duties in support of COMNAVSPECWARCOM Training and Readiness Department. Execute duties as Senior Business Systems Engineer to support development of NSW business systems such as Naval Special Warfare Training and Readiness Management System (NTRMS). Tasks to include:
• Conduct business systems software engineering to include analysis of business needs and systems flow, and determine data storage and usage requirements while developing solutions to facilitate business work processes.
• Support for all areas of the software development lifecycle to include the development of platforms and features across multiple subsystems, including collaboration in requirements definition, prototyping, design, coding, testing, training, deployment, operations and sustainment support.
• Execute analysis of information and user requirements, designing and debugging software, documenting software, software testing, problem solving, requirements collection, stakeholder collaboration, user support, and system maintenance.

Specific Qualifications:
• Specialized experience is a minimum of FIVE years' current analytic experience within DoD or equivalent US Government agencies, focused on IT Enterprise Systems Integration and Solutions.
• Familiar with DoD/SOF Training and Readiness Systems to include DRRS.
• Bachelor's degree is required.
• Proven FIVE years of web development, modern programming languages including VB.NET and C#.NET, Microsoft (MS) SQL Server and SQL Server Reporting Services (SSRS), MS ASP.NET, MS Internet Information Server, and MS Visual Studio, and the integration of other services and products with a structured query language database server.
• Possess the "SEC +" certification.
• Security Clearance: Active SECRET required.

SkyBridge Tactical is a professional services company dedicated to support of the operator. From our roots in Special Operations, we employ small, agile, multifunctional teams to meet our customers' most challenging problems – wherever, whenever, whatever. Our strength is based on an unwavering dedication to strict recruiting standards. We only work with high-character specialists who possess exceptional abilities, and this commitment empowers us to meet the unique demands of government agencies within the Defense, Intelligence, Special Operations Command, and Homeland Security communities. A Service Disable Vet Owned Company, we take pride in Veteran employment and offer the highest standard of employee benefits programs.

CONTACT INFORMATION: All qualified candidates must send resumes and any other information to rmorgan@skybridgetactical.com, agoodin@skybridgetactical.com or apply at http://www.skybridgetactical.com. Include Job Number in application.

POC: Randy Morgan, rmorgan@skybridgetactical.com

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Engineer / Logistician
Highbury Defense Group
San Diego, CA
Salary: Depends on experience;
full-time billet with benefits.
no travel required.

Small San Diego-based company is looking for junior - mid engineer / logistician to provide cost, schedule, technical, and logistics oversight and support to multiple ship and shore based Navy systems. Great opportunity to grow with us.

Required Skills/Experience:
- US citizenship
- Current Secret clearance
- 2-4yrs. experience with Navy shipboard installs and SOVTs
- 2-4yrs experience supporting Navy program office
- Working knowledge of SCN processes
- Working knowledge of ship and shore based communication and network systems
- Bachelors degree in any subject

POC: Nic Merrin, nic.merrin@highburydefense.com

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- Ensures all customer problems are resolved quickly and to the satisfaction of the customer
- Takes complex customer orders using order systems and provides accurate pricing information
- Assembles parcels and prepares goods for shipping by wrapping items in insulation, inserting items into shipping containers, weighing packages, and affixing labels to parcels
- Sets up and operates printing, binding, and other related equipment using customer supplied original media and documents
- Maintains a safe, clean and orderly retail Center

Profit:
- Ensures confidentiality of customer data and careful handling of documents, media, and packages
- Processes financial transactions using a Point of Sale terminal (POS),including handling cash and making change
- Cleans, repairs, and stocks all retail center printing and shipping equipment and supplies to provide optimal performance and availability
- Stays current on retail Center merchandising materials and ensures proper display of all retail area product and signage
- Takes preemptive action to prevent errors and waste
- Completes required financial paperwork and may assist with financial reporting including daily sales, close-outs and bank deposits
- Follows FedEx Office standard operating procedures as well as adhering to legal, HR, safety , customer service and security policies and procedures

Self Management:
- Performs multiple tasks at the same time
- Looks for opportunities to improve knowledge and skills within the retail Center
- Able to operate with minimal supervision
- Adheres to all FedEx Office team member and retail center standards, as outlined in the team member handbook
- All other duties as needed or required

Minimum Qualifications and Requirements:
- High school diploma or equivalent education
- 6+ months of specialized experience
- Excellent verbal and written communication skills
- For new hires, must meet all FedEx Office employment qualifications in force at time of hiring
- For current FedEx Office team members, must meet hiring criteria for the position and transfer requirements as outlined in the Team Member Handbook

Essential Functions:
- Ability to stand during entire shift, excluding meal and rest periods
- Ability to move and lift 55 pounds
- Ability, on a consistent basis, to bend/twist at the waist and knees
- Ability, on a consistent basis, to communicate effectively with customers, vendors, and other team members
- Ability, on a consistent basis, to perform work activities requiring cooperation and instruction
- Ability, on a consistent basis, to function in a fast-paced environment, under substantial pressure
- Ability, on a consistent basis, to maintain attention and concentration for extended periods of time
- Ability, on a consistent basis, to work with minimal supervision
- Ability, on a consistent basis, to report regularly to work and maintain established business hours in order to support the FedEx Office business; regular attendance and/or reporting could include regular attendance at a physical location and/or maintaining established business hours depending on the scope and nature of the position

Quality Driven Management (QDM):
(Quality Driven Management strives to deliver market-leading customer experience, business excellence, and financial return through a Quality-oriented culture and day-to-day application of Quality science.)
- Suggests areas for improvement in internal processes along with possible solutions
- Works with management to reduce company costs/wastes, and to optimize profitability in areas of responsibility
- Applies Quality concepts presented at training during daily activities
- Supports FedEx Office Quality initiatives

We are committed to providing a safe and healthy environment for our Team Members and customers. All candidates offered employment are required to meet the FedEx Office employment qualifications applicable at the time of hiring, including a post offer drug screen which must be completed within 2 business days of any conditional offer of employment.

If you have a disability and you need assistance in order to apply for a position with FedEx Office, please email us at HR.BrassRingHelp@FedEx.com.

David Aldridge
Recruiter
david.aldridge@fedex.com

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please ask them to do the same. All resumes will be treated in the strictest of confidence.

Teri Scott
Sourcer/Recruiter
teri.scott7@gmail.com

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- Work well in a team environment

Priority will be given to students in the local area and/or to those who already have housing secured in the area. Housing, relocation and transportation are not available with this internship.

Oakwood is the premiere global provider of Corporate Housing Solutions:
Headquartered in Los Angeles, California, Oakwood Worldwide is the world's largest provider of high quality furnished and unfurnished accommodations. We provide the advantages of far-reaching resources, unparalleled expertise, and the industry's most personalized customer service through a tightly integrated staff of more than 3,000 highly trained professional. Our company is staffed by bright, organized and dependable people driven by a common company goal: to help us accomplish great things through exemplary customer service to our clients and to our peers.

If you want to work in a fun, pro-employee, professional environment, join our industry leading team today!

Mina (Barua) Stokes
Talent Acquisition Manager
mstokes@oakwood.com

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Gothic Landscape
Phoenix, Arizona Area
Full time

Job description:
The Landscape Designer would be responsible generating computer designs and drafting plans for landscape.

Responsibilities :
- Generates CAD computer generated designs and drafting plans.
- Designs forefronts for residential projects.
- Generates drawings for all production packages.
- Designs all models for clients.
- Prepares Commercial design renovations and retros.
- Administers all CAD related functions in the department.
- Generates all drawings for the department.
- Works closely with all departments to ensure that the drawings convey the correct information and are error free.

Requirements:
- 1 - 3 years of landscape experience
- AutoCAD and/or Landscape Design experience
- Intermediate to advanced skill level in Excel and mathematics.
- Detail-oriented.
- Strong work ethic
- Ability to be flexible with work schedule. Overtime may be required.
- Excellent oral and written communication skills.
- Must be a team player and have the ability to work in a fast-paced environment.

Lara Hubbard
HR Generalist/Recruiter
lara.hubbard@gothiclandscape.com

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- Nurturing high-end clientele to ensure all products and orders for high profile client processed and addressed within established service levels
- Assists with follow up on customer inquiries with other departments or third parties as needed.
- Processes and investigates returns and replacement orders
- Processes and updates customer information with arvato or client owned tools
- Completes Handoff Management: Coordinates release of new products, management of orderable products
- Management of BOM (Bill of Material) and product status
- Participation and administration of special projects with client and internal organization
- Follow ISO processes
- Manages any inquiries, issues and improvements in regards to logistics, shipping or trade
- Works with client's and arvato owned tools and websites
- Answer customer inquiries about order status scenarios and troubleshooting technical issues
- Identify emerging issues and trending problems for solution
- Responsible for inventory management, scrapping and all tracking across business lines.
- Monitor fulfillment status and volumes for all business lines to ensure all service levels are met as established by the company and client
- Manage implementation of change requests to run business as impact fulfillment, materials or shipping
- Full ownership of stock management onsite at client facility, including but not limited to execution and responsibility for physical stock checks, ensure inventory accuracy and process obsolesce
- Develop, maintain and adhere to processes for highest level of inventory management within internal warehouse
- Issue shipping instructions to freight forwarders and ownership of all communications
- Obtain PODs as required by any client or Arvato departments
- Participate in testing for new projects or change requests
- Coordinate with global teams for supporting all supply chain aspects of businesses, including back up scenarios to other locations
- Complies with company set procedures
- Supports account's specific programs
- Assists in developing and streamlining procedures
- Job duties listed may be changed/modified/deleted at any time by the Client and/or Company; any other job duties may be assigned as needed.

Job Requirements:

- High school diploma or higher
- Relevant experience in a similar role
- Relevant stores/shipping /stock control experience
- Knowledge of good stock keeping procedures & systems
- Excellent written communication skills
- Good familiarity with PCs, including MS Windows Operating System and the Internet
- Working knowledge of Microsoft Word, Excel, e-mail.

Knowledge, Skills & Abilities:

- Requires to effectively communicate and work with professionals in other departments and customers, which may lead to independent decision making
- Independent worker, a self-starter, detail oriented, analytical and have ability to handle multiple projects simultaneously
- Customer focused and results oriented
- Excellent organizational skills and follow through discipline
- Excellent written and oral communication skills in English and preferably a second language
- Excellent comprehension skills
- Problem solving skills
- Familiarity with ERP systems such as SAP preferred
- Forklift driving certification & experience preferred
- Affinity with the games industry is a plus
- Affinity with eCommerce and the internet is a plus

Physical Demands & Work Environment:

The position requires the following:

- Requires mobility and lifting.

- Requires the use of office equipment such as multi-line telephone systems, fax machine, telex, copy machine, computer and calculator.
- Requires reaching up to 24 inches. Requires the ability to distinguish letters, numbers and symbols.
- Requires hand/eye coordination.
- Requires the ability to work long hours and endure stressful conditions.
- Ability to be extremely flexible.
- Regular predictable attendance required.
- Work is performed in office environment.
- Constant contact with staff and customers.

Heather Merchant
Corporate Recruiter
hmerch2327@aol.com

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Note: This preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.

Note: Candidates should be advised that City National Bank does not pay interviewee travel expenses or relocation expenses for candidates who are hired unless previously agreed.

Nina Kittlitz
Talent Acquisition Manager
ninakittz@gmail.com

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ability to initiate, plan, and manage projects; and (6) excellent computer skills. Ability to work independently or in a team environment is essential as is the ability to work extended hours and travel as required.

The statements herein describe the general nature and level of work performed by those assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.

The General Atomics(GA) group of companies is a world renowned leader in developing high - technology systems ranging from the nuclear fuel cycle to electromagnetic systems; remotely operated surveillance aircraft; airborne sensors; advanced electronic, wireless, and laser technologies; and biofuels. We offer an excellent opportunity to realize your full potential and fulfill your career aspirations. Join the GA Team where you can make a difference! Equal Opportunity / Affirmative Action Employer

Shea Hamilton
Talent Acquisition Specialist
shea.hamilton@ga-asi.com

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